

## Swindon Borough Council

### CABINET WORK PROGRAMME AND FORWARD PLAN

3 December 2018 - 3 December 2019 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 11/01/19)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance
Oliver Donachie	Cabinet Member for Economic Prosperity
Brian Ford	Cabinet Member for Adults
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children and School Attainment
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Highways and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate and Customer Services

### Cabinet Member Decisions Proposed for December 2018

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Kimmerfields - Office Purchase Opportunity	No	Cabinet Member for Economy Prosperity, Cabinet Member for the Town Centre, Deputy Leader of the Council and Cabinet Member for Finance, Leader of the Council	Cabinet Member for Economy Prosperity, Cabinet Member for the Town Centre, Deputy Leader of the Council and Cabinet Member for Finance, Leader of the Council	<p>The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report. <i>The responses received from Councillors Bob Wright and Kevin Small reference exempt information and can only be inspected as set out in the Decision note, available on the intranet.</i></p> <p>Councillor Bob Wright (see above)</p> <p>Councillor Julie Wright - No comment received</p> <p>Councillor Junab Ali – No comment received</p> <p>Councillor Jim Grant – No comment received</p> <p>Councillor Jane Milner-</p>	Chief Executive Rob Richards rrichards@swindon.gov.uk	Kimmerfields - Office Purchase Opportunity KF second opinion

				<p>Barry – No comment received</p> <p>Councillor Kevin Small (<i>see above</i>)</p> <p>Date of Notice: 5th December 2018</p>		
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### Cabinet Meeting Date - 6th February 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2019/20 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Programme 2019/2020	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Treasury Strategy Statement 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Housing Revenue Account - Rents	No	Deputy Leader of the Council and Cabinet Member for	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Director of Finance (s151) Officer Mick Bowden, Director of	N/A

and Charges 2019/20		Finance			Finance mbowden@swindon.gov.uk	
Swindon Pay Policy Statement 2019	No	Leader of the Council	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Chief Executive	N/A
Library Strategy - Future Delivery Model	No	Cabinet Member for Corporate and Customer Services	Cabinet	N/A Date of Notice: 18th October 2018	Corporate Director of Children's Services Sally Burnett sburnett@swindon.gov.uk	Cabinet Work Programme Report Tracker Lib Strat
School Admissions Arrangements 2020-21	Yes	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 23rd October 2018	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	Cabinet Work Programme Report Tracker - School admissions
Approval to adopt the Revised Statement of Community Involvement in Planning (SCI)	No	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 17th December 2018	Corporate Director Communities and Housing Richard Bell rbell@swindon.gov.uk	

Private Sector Housing Enforcement Policy	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 25th October 2018	Corporate Director Adult Social Services and Health Cherry Jones, Director of Public Health cherryjones@swindon.gov.uk	Cabinet Work Programme Report Tracker Enforcement

### Cabinet Meeting Date - 13th March 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 16th March 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 16th March 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Swindon Local Transport Plan - Implementation Plan 2019/20	Yes	Cabinet Members for Highways and the Environment	Cabinet	N/A Date of Notice: 9th November 2018	Corporate Director Communities and Housing	SLTP Cabinet Work Programme Report Tracker
School Admissions Arrangements	Yes	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 16th March 2018	Corporate Director of Children's Services Peter Nathan, Head of	N/A

2020/21 and Education Transport Policy					Education PNathan@swindon.gov.uk	
Amendments to Residents Parking Schemes	Yes	Cabinet Member for Economy Prosperity	Cabinet	N/A Date of Notice: 16th March 2018	Corporate Director Communities and Housing Jason Humm, Head of Highways & Transport JHumm@swindon.gov.uk	Cabinet Minute 80 2017/18 refers
Swindon Museum and Art Gallery	Yes	Cabinet Member for the Town Centre	Cabinet	N/A Date of Notice: 30th November 2018	Corporate Director Communities and Housing Richard Bell rbell@swindon.gov.uk	
Swindon Air Quality Action Plan, Kingshill Road	No	Cabinet Member for Housing and Public Safety	Cabinet	Date of Notice: 4th December 2018	Director of Public Health Cherry Jones, Director of Public Health cherryjones@swindon.gov.uk	Cabinet Work Programme Report Tracker Air Quality



**Cabinet Meeting Date - 10th April 2019 (if required)**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd April 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A

### Cabinet Meeting Date - June 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 28 <sup>th</sup> June 2019 Date of Notice: 28th June 2018	Director of Finance (s151) Officer Director of Finance (s151) Officer	N/A
Capital Programme Monitoring Out-Turn 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 28th June 2018 Date of Notice: 28th June 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Treasury Performance Management 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 28th June 2018 Date of Notice: 28th June 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Swindon Borough Council New Eastern Villages (NEV)	Yes	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 31st May 2018	Corporate Director Communities and Housing Sam Howell	Cabinet Work Programme Report

Transport Strategy					showell@swindon.gov.uk	Tracker (NEV Transport Strategy)
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### Cabinet Meeting Date - 10th July 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 12th July 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	
Housing Revenue Account - Medium Term Financial Plan	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 20th June 2017 Date of Notice: 12th July 2018	Corporate Director Communities and Housing Karl Read ksread@swindon.gov.uk	N/A
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 12th July 2018	Director of Finance (s151) Officer Head of Revenues and Benefits	

### Cabinet Meeting Date - 4th September 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A 11th September 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Annual Review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A Date of Notice: 30th September 2017	Interim Director of Law (Monitoring Officer) Stephen Taylor, Director, Law and Democratic Services STaylor@swindon.gov.uk	N/A

### Cabinet Meeting Date - 16th October 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	Yes	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 19th October 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	

### Cabinet Meeting Date - December 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd December 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	
Treasury Management Performance 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd December 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Monitoring Quarter 2 2019-20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd December 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	

