

## Swindon Borough Council

### CABINET WORK PROGRAMME AND FORWARD PLAN

16 January 2019 - 16 January 2020 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 05/02/19)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance
Oliver Donachie	Cabinet Member for Economic Prosperity
Brian Ford	Cabinet Member for Adults
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children and School Attainment
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Highways and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate and Customer Services

### Cabinet Member Decisions Proposed for January 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Property Asset Transfers to Parish Councils	No	Cabinet Member for Corporate and Customer Services	Cabinet Member for Corporate and Customer Services	<p>The following Ward Members have been consulted on the recommendations of the report and their responses are summarised below:</p> <p>Rodbourne Cheney Ward</p> <p>Cllr Des Moffatt - I am content with the proposal Cllr Jim Grant - Happy for the assets to be transferred Cllr Peter Watts - I am content with the proposals</p> <p><u>Penhill &amp; Upper Stratton Ward</u></p> <p>Cllr Claire Crilly - I am in favour of the transfers to</p>	Director of Finance (s151) Officer Rob Richards rrichards@swindon.gov.uk	Property Asset Transfers to Parish Councils CMDN_Redacted Appendix 1 Appendix 2 - Allington Close Allotment Appendix 3

				<p>the parish of the play areas, recreation grounds, parks and community buildings listed. Thank you for the information on the allotment, it is good that they are still in use and being transferred to the Parish</p> <p>Cllr Theresa Page - If the new Parish Council is happy to take responsibility that's good enough for me. Thank you for the information on the allotment</p> <p>Gorse Hill &amp; Pinehurst Ward</p> <p>Cllr John Ballman - Gorse Hill and Pinehurst ward councillors agree that the assets listed should be transferred to the Parish</p> <p>Cllr Carole Shelly - I have looked at the transfer of these assets. While I believe it is in the best interests of the community for these facilities to remain with SBC and to be maintained by them, I</p>		
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understand that this is not likely in the current financial climate.  
Therefore I, as ward councillor, agree to the transfer of leases to North Swindon Parish.

Mannington & Western Ward

Cllr Steph Exell - I am content with the proposed transfer of assets as detailed

Old Town Ward

Cllr Nadine Watts - I fully support the Town Gardens park and depot be transferred to the South Swindon Parish on a 99 year lease.

Central Ward

Cllr Bob Wright - I am in support of these transfers

Eastcott Ward

Cllr Stan Pajak - Thank

				<p>you for this and obviously very keen to make this happen as soon as possible</p> <p>Cllr Imtiyaz Shaikh - I am happy for the council to proceed with these asset transfers</p> <p>Cllr Paul Dixon - I am happy for the council to proceed with these asset transfers as this will give the Parish Council and the community the opportunity to take responsibility and invest in improvements to these assets.</p> <p>Ward Members were further consulted following the receipt of the objection and asked if they wished to amend previous comments or make any further comments, further comments are set out below:</p> <p>Cllr John Ballman - I have discussed the transfer of assets from Gorse Hill and Pinehurst</p>		
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ward to the Central North Swindon Parish with my fellow ward councillors and we are still of the opinion that the asset transfer should take place and the cabinet member should overrule the objection as soon as opinion possible

Cllr Nadine Watts - I note the objection received while consulting on the proposed disposal of areas deemed to be public open space. However, as this objection doesn't seem to relate to the loss of public open space, I still support the transfer to the parish.

Cllr Paul Dixon - I support the transfer of the assets in my ward to the Parish Council and hope that the previously stated timescale can be adhered to.

Opposition  
Spokespersons Cllrs  
Stan Pajak, Des Moffatt

				<p>and Kevin Small have been sent this report for consultation.</p> <p>Cllr Des Moffatt has responded "The elected Swindon Borough Council members have all communicated their contentment with the proposals, I certainly have done so in the Central Swindon North area, including the independent".</p> <p>Cllr Stan Pajak - As I indicated as a one of the local councillors I am supportive of the transfer</p> <p>No response has been received from Councillor Small.</p> <p>Date of Notice: 16th December 2019</p>		
Business Rates Retail Relief 2019/20 & 2020/21	No	Deputy Leader of the Council and Cabinet Member for Finance	Deputy Leader of the Council and Cabinet Member for Finance	The following Opposition Spokespersons have been consulted on the recommendations of the report and their responses are also summarised below:	Director of Finance (s151) Officer Andy Stevens anstevens@swindon.gov.uk	Business Rates Retail Relief 2019_20 & 2020_21 CMDN_Redacted

				<p>Councillor Kevin Small - No comment received</p> <p>Councillor Stan Pajak– No comment received</p> <p>Date of Notice: 16th January 2019</p>		18.12.05 Business Rates Retail Rate Relief Policy v2
Relevant Area for Admission Arrangements 2020-21 and 2021-22	No	Cabinet Member for Children and School Attainment	Cabinet Member for Children and School Attainment	<p>The local authority carried out a statutory consultation for 30 days between 19th November 2018 and 18th December 2018 and have consulted those required within the regulations, including all schools within the Swindon area; primary schools within 1.6 km of the Borough boundary and secondary schools within 4.8 km of the boundary. The two Dioceses and the neighbouring education authorities were also consulted.</p> <p>The consultation was published on the Council's website and there were 3 responses</p>	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	Relevant Area for Admission Arrangement s 2020-21 and 2021-22



				<p>to the consultation. There were 3 (100%) in agreement and none disagreed.</p> <p>The following Opposition Spokespersons / Ward Members have been consulted:</p> <p>Councillor Stan Pajak – responded that he was content with the recommendations in the Decision Note. Councillor Carole Shelly was consulted but no comments were received. Date of Notice: 6th February 2019</p>		
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### Cabinet Meeting Date - 6th February 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2019/20 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Programme 2019/2020	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Treasury Strategy Statement 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Housing Revenue Account - Rents and Charges	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance	N/A

2019/20					mbowden@swindon.gov.uk	
Swindon Pay Policy Statement 2019	No	Leader of the Council	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Chief Executive	N/A
Library Strategy - Future Delivery Model	No	Cabinet Member for Corporate and Customer Services	Cabinet	N/A Date of Notice: 18th October 2018	Corporate Director of Children's Services Sally Burnett sburnett@swindon.gov.uk	Cabinet Work Programme Report Tracker Lib Strat
School Admissions Arrangements 2020-21	Yes	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 23rd October 2018	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	Cabinet Work Programme Report Tracker - School admissions
SEND Home to School Transport	No	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 18th January 2019	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	N/A
Approval to	No	Cabinet Member for	Cabinet	N/A	Corporate Director	

adopt the Revised Statement of Community Involvement in Planning (SCI)		Strategic Planning		Date of Notice: 17th December 2018	Communities and Housing Richard Bell rbell@swindon.gov.uk	
Private Sector Housing Enforcement Policy	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 25th October 2018	Corporate Director Adult Social Services and Health Cherry Jones, Director of Public Health cherryjones@swindon.gov.uk	Cabinet Work Programme Report Tracker Enforcement

### Cabinet Meeting Date - 20th March 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 16th March 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 16th March 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Swindon Local Transport Plan - Implementation Plan 2019/20	Yes	Cabinet Members for Highways and the Environment	Cabinet	N/A Date of Notice: 9th November 2018	Corporate Director Communities and Housing	SLTP Cabinet Work Programme Report Tracker
School Admissions Arrangements 2020/21 and	Yes	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 16th March 2018	Corporate Director of Children's Services Peter Nathan, Head of Education	N/A

Education Transport Policy					PNathan@swindon.gov.uk	
Amendments to Residents Parking Schemes	Yes	Cabinet Member for Economy Prosperity	Cabinet	N/A Date of Notice: 16th March 2018	Corporate Director Communities and Housing Jason Humm, Head of Highways & Transport JHumm@swindon.gov.uk	Cabinet Minute 80 2017/18 refers
Swindon Museum and Art Gallery	Yes	Cabinet Member for the Town Centre	Cabinet	N/A Date of Notice: 30th November 2018	Corporate Director Communities and Housing Richard Bell rbell@swindon.gov.uk	
Swindon Air Quality Action Plan, Kingshill Road	No	Cabinet Member for Housing and Public Safety	Cabinet	Date of Notice: 4th December 2018	Director of Public Health Cherry Jones, Director of Public Health cherryjones@swindon.gov.uk	Cabinet Work Programme Report Tracker Air Quality
The Bus Boulevard at Fleming Way. Future High Streets Fund	No	Cabinet Member for the Town Centre	Cabinet	Date of Notice: 24th January 2019	Chief Executive Emma Gee ege@swindon.gov.uk	The Bus Boulevard Report Tracker March 2019
Swindon Borough Local	No	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 8th	Corporate Director Communities and	LDS 2019

Development Scheme Review 2019				February 2019	Housing Richard Bell rbell@swindon.gov.uk	
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**Cabinet Meeting Date - 10th April 2019 (if required)**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd April 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A



### Cabinet Meeting Date - June 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 28 <sup>th</sup> June 2019 Date of Notice: 28 <sup>th</sup> June 2018	Director of Finance (s151) Officer Director of Finance (s151) Officer	N/A
Capital Programme Monitoring Out-Turn 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 28 <sup>th</sup> June 2018 Date of Notice: 28 <sup>th</sup> June 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Treasury Performance Management 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 28 <sup>th</sup> June 2018 Date of Notice: 28 <sup>th</sup> June 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Swindon Borough Council New Eastern Villages (NEV) Transport	Yes	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 31 <sup>st</sup> May 2018	Corporate Director Communities and Housing Sam Howell showell@swindon.gov.uk	Cabinet Work Programme Report Tracker

Strategy						(NEV Transport Strategy)
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### Cabinet Meeting Date - 10th July 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 12th July 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	
Housing Revenue Account - Medium Term Financial Plan	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 20th June 2017 Date of Notice: 12th July 2018	Corporate Director Communities and Housing Karl Read ksread@swindon.gov.uk	N/A
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 12th July 2018	Director of Finance (s151) Officer Head of Revenues and Benefits	

### Cabinet Meeting Date - 4th September 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A 11th September 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Annual Review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A Date of Notice: 30th September 2017	Interim Director of Law (Monitoring Officer) Stephen Taylor, Director, Law and Democratic Services STaylor@swindon.gov.uk	N/A

### Cabinet Meeting Date - 16th October 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	Yes	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 19th October 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	

### Cabinet Meeting Date - December 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd December 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	
Treasury Management Performance 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd December 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Monitoring Quarter 2 2019-20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd December 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	