

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

3 April 2019 - 3 April 2020 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 09/05/19)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance
Oliver Donachie	Cabinet Member for Economic Prosperity
Brian Ford	Cabinet Member for Adults
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children and School Attainment
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Highways and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate and Customer Services

Cabinet Member Decisions Proposed for April 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Consideration of objections - Amendments to East Wichel Restricted Parking Zone	No	Cabinet Member for Economy Prosperity	Cabinet Member for Economy Prosperity	<p>The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report. Their responses are summarised in the Decision Note.</p> <p>Councillors Nadine Watts, Jane Milner-Barry, Claire Ellis, Steve Allsopp and Stan Pajak.</p> <p>Date of Notice – 25th March 2019</p>	Steve Jorden Simon Phillips sPhillips@swindon.gov.uk	<p>Amendments to East Wichel Restricted Parking Zone_Redacted</p> <p>Appendix A - Location Plan</p> <p>Appendix B - Public Notice</p> <p>Appendix C - Parking Review</p> <p>Appendix D - Summary of objections</p> <p>Appendix E - Proposed changes</p>
Development at Stratton Education Centre, Clays	No	Deputy Leader of the Council and Cabinet Member for Finance	Deputy Leader of the Council and Cabinet	The following Commercialisation Cabinet Member Advisory Group and	Chief Executive Adam Gatier, Commercial Development Project Manager	Development at Stratton Education Centre, Clay

Close - 14 Units			Member for Finance	<p>Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are also summarised below:</p> <p>Commercial Investment Strategy CMAG</p> <p>Councillor E. Faramarzi – No comments received.</p> <p>Councillor S. Pajak – No comments received.</p> <p>Councillor K. Small – No comments received.</p> <p><u>Ward Members</u></p> <p>Councillor C. Crilly – Supports the redevelopment proposal. Raised concerns</p> <p>around the parking provision for the site and requested that 30% of the units be affordable.</p>	AGatier@swindon.gov.uk	Close Stratton Education Location Plan
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				<p>Councillor T. Page – The building on site MUST be kept.</p> <p>Opposition Spokesperson:</p> <p>Councillor E. Bushell – Supports the proposal. Requested that at least 30% of the units be sold as affordable.</p> <p>Date of Notice: 8th April 2019</p>		
SWLEP changes to Governance Arrangements	No	Leader of the Council	Leader of the Council	<p>Councillor Jim Grant (Leader of the Labour Group) – “ .. I am completely against making the Swindon and Wiltshire LEP a company limited by guarantee. I think this will likely just lead to the further erosion of local authority control of large government-sponsored projects in their local area. It is ironic that after scrapping the Regional Development Agencies because they were</p>	<p>Chief Executive Stephen Gerrard sgerrard@swindon.gov.uk</p>	SWLEP changes to Governance Arrangement s

				<p>deemed by the Government to be undemocratic and bureaucratic, the government are now recommending such a move with Local Enterprise Partnerships. If this change is happening regardless, I do not have any opposition to the particulars necessary to make this change.”</p> <p>Date of Notice: 17th April 2019</p>		
Temporary Accommodation charges	No	Cabinet Member for Housing and Public Safety	Cabinet Member for Housing and Public Safety	<p>The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are summarised below:</p> <p>Councillor Stan Pajak - supported the CMDN following clarification on how the additional income from the increased rent would be used. It was confirmed that this would be used</p>	<p>Corporate Director Communities and Housing</p> <p>Mike Ash, Head of Housing</p> <p>mash@swindon.gov.uk</p>	Temporary Accommodation charges

				<p>to fund further support for homelessness.</p> <p>Councillor Emma Bushell – supported the CMDN but asked that it be noted that for tenants not in receipt of housing benefit, the increased charge may cause hardship representing a real increase in their costs.</p> <p>Date of Notice: 18th April 2019</p>		
Consideration of objections - Redhouse Way Traffic Regulation Order	No	Cabinet Member for Economy Prosperity	Cabinet Member for Economy Prosperity	<p>The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are also summarised below:</p> <p>Councillor Vera Tomlinson - Very pleased to support this and absolutely in favour of the proposals</p> <p>Councillor Mary Friend – I would like to note</p>	<p>Corporate Director Communities and Housing</p> <p>Steve Jorden, Corporate Director for Communities and Housing</p> <p>SJorden@swindon.gov.uk</p>	<p>Consideration of Objections - Redhouse Way Traffic Regulation Order</p> <p>CMDN_Redacted Advertising Plan</p> <p>Appendix A Redhouse Way Public Notice</p> <p>Appendix B Copy of</p>

				<p>and support this decision.</p> <p>Councillor Rahul Tarar – Note and support the proposed action – Yes.</p> <p>Councillor Stan Pajak – I support the recommendation.</p> <p>Councillor Steve Allsopp – No Comment received.</p> <p>Date of Notice: 23rd April 2019</p>		Objection responses Appendix C
Review of Temporary Winter Housing Provision	No	Cabinet Member for Housing and Public Safety	Cabinet Member for Housing and Public Safety	<p>The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are also summarised below:</p> <p>Councillor Emma Bushell, Labour Group spokesperson:-</p> <p>The Labour Group: recognises the</p>	Corporate Director Communities and Housing Mike Ash, Head of Housing mash@swindon.gov.uk	Review of Temporary Winter Housing Provision CMDN

				<p>positive impact the TWHP has had and the significant contribution made by SBC, particularly Housing Staff, local homelessness charities and the individual volunteers would welcome assessment of the outcomes of the project over the 2 years it has run - the number of housing offers which have made to and sustained by clients and how this compares to other projects run by the council such as its Housing First project, and those run elsewhere in the country would like to know what assessment has been made of whether the £20K over 2 years could be spent on other homelessness projects or added to</p>		
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				<p>the budget for Housing First Provision with the potential to have a greater impact would welcome an assessment of the appropriateness of the new location of the TWHP at the Riverside in 2019 and the effectiveness of the integration of the TWHP, the Day Centre and the Big Breakfast</p> <p>Requests the council work with Haven and other providers to improve support services to clients to improve outcomes in terms of sustainable housing offers</p> <p>Requests that providers should take into consideration the comments of the LGA Housing Advisor in planning any future running of the programme</p> <p>Urges the council to consult with and take</p>		
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				<p>into consideration the views of local homelessness charities when deciding how to run the TWHP for a further year</p> <p>Councillor Stan Pajak – no comment received Date of Notice: 23rd April 2019</p>		
North Star Regional Leisure Development	No	Cabinet Member for the Town Centre, Leader of the Council	Cabinet Member for the Town Centre, Leader of the Council	<p>Opposition Spokespersons / Ward Members are sent this report for consultation and invited to indicate one of the following responses to the Recommendations set out in Section 2 of this report:</p> <p>Ward Members: Cllr Jim Grant - No response Cllr Peter Watts - No response Cllr Des Moffatt - No response</p>	<p>Director of Finance (s151) Officer Rob Richards rrichards@swindon.gov.uk</p>	North Star Regional Leisure Development CMDN_Red acted Hotel Site Plan

				<p>Shadow Spokesperson Cllr Jane Miler-Barry – No response Leader of the Liberal Democrats Cllr Stan Pajak – responded “Mindful of today’s financial uncertainty I would support the described change” Date of Notice: 23rd April 2019</p>		
Affordable Housing Development Update	No	Cabinet Member for Housing and Public Safety	Cabinet Member for Housing and Public Safety	<p>Councillor Bushell, Allsopp and Amin have been consulted in relation to the sites at Huntley Close and Ashley Close.</p> <p>Cllr Amin states ‘based on our discussion in terms of tenancy that the bungalows are for family living I am happy with the proposal to go ahead.</p> <p>Cllr Bushell and Allsopp both approved the proposed developments for Assisted Living</p>	<p>Corporate Director Communities and Housing Mike Ash, Head of Housing mash@swindon.gov.uk</p>	Affordable Housing Development Update Redacted

				<p>Bungalows.</p> <p>Cllr Renard advised he is happy to progress the proposed development of the site at Ventnor Close and welcomes the opportunity provided by assisted living to help people retain their independent whilst being supported.</p> <p>Cllr Donachie has advised that he supports the proposed development at Ventnor Close, specifically due to the type of housing being proposed.</p> <p>Date of Notice: 25th April 2019 Date of Notice: 25th April 2019</p>		
Wheelchair and Adapted Housing on the Open Market	No	Cabinet Member for Housing and Public Safety	Cabinet Member for Housing and Public Safety	<p>Cllr Emma Bushell – supportive of this proposal.</p> <p>Cllr Stan Pajak – very supportive of this, which will provide major help in</p>	<p>Corporate Director Communities and Housing Bob Sanders bsanders@swindon.gov.uk</p>	<p>Wheelchair and Adapted Housing on the Open Market Redacted</p>

				<p>the provision of accessible long term accommodation.</p> <p>Date of notice: 25th April 2019 Date of Notice: 25th April 2019</p>		
Land at Monkton Close, Park South, Swindon - Proposed Disposal	No	Cabinet Member for Corporate and Customer Services, Cabinet Member for Housing and Public Safety	Cabinet Member for Corporate and Customer Services, Cabinet Member for Housing and Public Safety	<p>The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are also summarised below:</p> <p>Councillor Fay Howard - The idea is good, my main concern is the parking, it is a small space to accommodate so many units, and a community centre with so little parking. Response to Cllr Howard was that 12 garages are being included in the scheme which will ensure compliance with parking requirements for</p>	Corporate Director Communities and Housing, Director of Finance (s151) Officer Mike Ash, Head of Housing, Rob Richards mash@swindon.gov.uk, rrichards@swindon.gov.uk	Land at Monkton Close, Park South Swindon - Proposed Disposal CMDN Appendix 1 - Monkton Close GH A Site plan_Location n 11 April 17 nn Appendix 2 - Satellite View

				<p>planning. It is worth noting that the Ghurka community are traditionally not a car-using community.</p> <p>Councillor Janine Howarth did not comment</p> <p>Councillor Chris Watts did not comment Date of Notice: 26th April 2019</p>		
Dynamatic Ltd UK - Commercial Development Loan	No	Deputy Leader of the Council and Cabinet Member for Finance	Deputy Leader of the Council and Cabinet Member for Finance	<p>Opposition Spokespersons / Ward Members are sent consulted regarding the report. The members' comments, some of which contain references to Private and Confidential material, are summarised in the report.</p> <p>Date of Notice: 30th April 2019</p>	<p>Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk</p>	<p>Dynamatic Ltd UK - Commercial Development Loan CMDN REVISED Appendix 1 - 102 Cheney Manor - Lease Plan</p>

Cabinet Meeting Date - 5th June 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 28 th June 2019 Date of Notice: 28th June 2018	Director of Finance (s151) Officer Director of Finance (s151) Officer	N/A
Capital Programme Monitoring Out-Turn 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 28th June 2018 Date of Notice: 28th June 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Treasury Performance Management 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 28th June 2018 Date of Notice: 28th June 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Councillors' Allowances 2020/21 - Recommendation	No	Leader of the Council	Cabinet	N/A Date of Notice: 10th April 2019	Chief Executive Director of Performance, Organisational Improvement and	N/A

ns of the Independent Remuneration Panel					Communications	
Operational management of town centre premises	Yes	Cabinet Member for Corporate and Customer Services	Cabinet	N/A Date of Notice: 1st May 2019	Director of Finance (s151) Officer Rob Richards rrichards@swindon.gov.uk	HHtracker

Cabinet Meeting Date - 10th July 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 12th July 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	
Housing Revenue Account - Medium Term Financial Plan	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 20th June 2017 Date of Notice: 12th July 2018	Corporate Director Communities and Housing Karl Read ksread@swindon.gov.uk	N/A
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 12th July 2018	Director of Finance (s151) Officer Head of Revenues and Benefits	
Education Transport Policy September 2019	Yes	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 9th April 2019	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.u	School Transport Cabinet Work Programme

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Swindon Borough Council New Eastern Villages (NEV) Transport Strategy	Yes	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 31st May 2018	Corporate Director Communities and Housing Sam Howell showell@swindon.gov.uk	Cabinet Work Programme Report Tracker (NEV Transport Strategy)

Cabinet Meeting Date - 4th September 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A 11th September 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Annual Review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A Date of Notice: 30th September 2017	Interim Director of Law (Monitoring Officer) Stephen Taylor, Director, Law and Democratic Services STaylor@swindon.gov.uk	N/A

Cabinet Meeting Date - 16th October 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	Yes	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 19th October 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	

Cabinet Meeting Date - 4th December 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd December 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	
Treasury Management Performance 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd December 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Monitoring Quarter 2 2019-20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd December 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	

Cabinet Meeting Date - 5th February 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2020/21 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Programme 2020/2021	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Treasury Strategy Statement 2020/21	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Housing Revenue Account - Rents	No	Deputy Leader of the Council and Cabinet Member for	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden, Director of	N/A

and Charges 2020/21		Finance			Finance mbowden@swindon.gov.uk	
Swindon Pay Policy Statement 2020 / 2021	No	Councillor David Renard	Cabinet		Director of Finance (s151) Officer Samantha Mowbray, Director of Performance, Organisational Improvement and Communications SMowbray@swindon.gov.uk	
School Admissions Arrangements 2021-22	Yes	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 23rd October 2018	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	Cabinet Work Programme Report Tracker - School admissions
SEND Home to School Transport	No	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 18th January 2019	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	N/A

Cabinet Meeting Date - March 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd April 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance	Cabinet	N/A Date of Notice: 3rd April 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Swindon Local Transport Plan - Implementation Plan 2020/21	Yes	Cabinet Members for Highways and the Environment	Cabinet	N/A Date of Notice: 9th November 2018	Corporate Director Communities and Housing	SLTP Cabinet Work Programme Report Tracker

