

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

15 May 2019 - 15 May 2020 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 03/06/19)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance, Education and Skills
Oliver Donachie	Cabinet Member for Economy and Place
Brian Ford	Cabinet Member for Adults and Health
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children's Services
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Highways and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate Services and Operational Excellence

Cabinet Member Decisions Proposed for May 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
HQ Theatre Renegotiation	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	The following opposition spokespersons / ward members were consulted on this matter. Their comments are summarised in the Private and Confidential report. Date of Notice: 15th May 2019	Corporate Director Communities and Housing Richard Bell rbell@swindon.gov.uk	HQ Theatre renegotiation
Assignment and Deed of Variation to Lease of The Village Tavern, Toothill Village Centre, Swindon, SN5 8DN	No	Cabinet Member for Corporate Services and Operational Excellence	Cabinet Member for Corporate Services and Operational Excellence	The following opposition spokespersons / ward members were consulted on this matter. Their comments are summarised in the Private and Confidential report. Spokespersons: Councillors Kevin Small (Opposition) and Stan Pajak (Minority) Ward Councillors: Steph	Head of Property Assets Rob Richards rrichards@swindon.gov.u k	Assignment and Deed of Variation to Lease of The Village Tavern, Toothill - redacted

				Exell, Jim Robbins and Kevin Small Date of Notice: 30th May 2019		
Revised Fee Charging Schedule for Animal Licensing	No	Cabinet Member for Housing and Public Safety	Cabinet Member for Housing and Public Safety	The following opposition spokespersons / ward members were consulted on this matter. Councillor Des Moffat, Opposition Group spokesperson Councillor Stan Pajak, Minority Group spokesperson Date of Notice: 3rd June 2019	Corporate Director Communities and Housing Head of Planning, Regulatory Services & Heritage	REVISED FEE CHARGING SCHEDULE FOR ANIMAL LICENSING - redacted

Cabinet Meeting Date - 5th June 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 28th June 2018	Director of Finance (s151) Officer	N/A
Capital Programme Monitoring Out- Turn 2018/19	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 28th June 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Treasury Performance Management 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 28th June 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Councillors' Allowances 2020/21 -	No	Leader of the Council	Cabinet	N/A Date of Notice: 10th April 2019	Chief Executive Director of Performance, Organisational	N/A

Recommendations of the Independent Remuneration Panel					Improvement and Communications	
Operational management of town centre premises	Yes	Cabinet Member for Corporate and Customer Services	Cabinet	N/A 1st May 2019	Director of Finance (s151) Officer Rob Richards rrichards@swindon.gov.uk	HHtracker
Financial Inclusion Policy	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 28th May 2019	Director of Finance (s151) Officer Head of Revenues and Benefits, Andy Stevens anstevens@swindon.gov.uk	
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 28th May 2019	Director of Finance (s151) Officer Head of Revenues and Benefits	

Cabinet Meeting Date - 10th July 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 12th July 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	
Housing Revenue Account - Medium Term Financial Plan	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 12th July 2018	Corporate Director Communities and Housing Karl Read ksread@swindon.gov.uk	N/A
Education Transport Policy September 2019	Yes	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 9th April 2019	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.u k	School Transport Cabinet Work Programme Report Tracker
Swindon Borough Council	Yes	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 31st May	Corporate Director Communities and	Cabinet Work

New Eastern Villages (NEV) Transport Strategy				2018	Housing Sam Howell showell@swindon.gov.uk	Programme Report Tracker (NEV Transport Strategy)
Consideration of Objections - Bristol Street Car Park	Yes	Cabinet Member for Highways and the Environment	Cabinet	N/A Date of Notice: 22nd May 2019	Corporate Director Communities and Housing Steve Jorden, Corporate Director for Communities and Housing SJorden@swindon.gov.uk	Bristol Street Tracker
Swindon Borough Local Plan Review - 2nd Regulation 18 Consultation (Preferred & Emerging Options)	No	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 23rd May 2019	Corporate Director Communities and Housing Richard Bell rbell@swindon.gov.uk	Local Plan Review 2nd Reg 18

Cabinet Meeting Date - 4th September 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A 11th September 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Annual Review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A Date of Notice: 30th September 2017	Interim Director of Law (Monitoring Officer) Stephen Taylor, Director, Law and Democratic Services STaylor@swindon.gov.uk	N/A

Cabinet Meeting Date - 16th October 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 19th October 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	

Cabinet Meeting Date - 4th December 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd December 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	
Treasury Management Performance 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd December 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Capital Monitoring Quarter 2 2019- 20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd December 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	

Cabinet Meeting Date - 5th February 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2020/21 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Capital Programme 2020/2021	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Treasury Strategy Statement 2020/21	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Housing Revenue	No	Deputy Leader of the Council and	Cabinet	N/A Date of Notice: 20 th	Director of Finance (s151) Officer	N/A

Account - Rents and Charges 2020/21		Cabinet Member for Finance, Education and Skills		January 2017	Mick Bowden, Director of Finance mbowden@swindon.gov.uk	
Swindon Pay Policy Statement 2020 / 2021	No	Councillor David Renard	Cabinet		Director of Finance (s151) Officer Samantha Mowbray, Director of Performance, Organisational Improvement and Communications SMowbray@swindon.gov.uk	
School Admissions Arrangements 2021-22	Yes	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 23rd October 2018	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	Cabinet Work Programme Report Tracker - School admissions
SEND Home to School Transport	No	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 18th January 2019	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	N/A

Cabinet Meeting Date - March 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd April 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Capital Programme Monitoring 3rd Quarter 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd April 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Swindon Local Transport Plan - Implementation Plan 2020/21	Yes	Cabinet Members for Highways and the Environment	Cabinet	N/A Date of Notice: 9th November 2018	Corporate Director Communities and Housing	SLTP Cabinet Work Programme Report Tracker

