

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

10 September 2019 - 10 September 2020 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 01/10/19)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance, Education and Skills
Oliver Donachie	Cabinet Member for Economy and Place
Brian Ford	Cabinet Member for Adults and Health
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children's Services
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Transport and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate Services and Operational Excellence

Cabinet Member Delegated Decisions September/October 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Homeless Day Centre Lease Extension	No	Cabinet Member for Corporate Services and Operational Excellence, Cabinet Member for Housing and Public Safety	Cabinet Member for Corporate Services and Operational Excellence, Cabinet Member for Housing and Public Safety	<p>The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are summarised below:</p> <p>Councillor Emma Bushell, Opposition Group Spokesperson, has supported the proposal and stated: "Further to receiving assurances about the monitoring of service provision and ability of the council to apply the break clause should the provider fail to deliver an adequate level of service I am happy to support the proposed action."</p> <p>Date of Notice: 27th September 2019</p>	Corporate Director Communities and Housing Head of Housing, Head of Property Assets	19.09.26 REDACTED Homeless Day Centre Lease Extension

Cabinet Meeting Date - 16th October 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 19th October 2018	Director of Finance (s151) Officer Director of Finance (s151) Officer	
Polling Districts and Places Review	No	Leader of the Council	Cabinet	NA Date of Notice: 25th June 2019	Chief Executive Head of Elections and Democracy	Polling Station Review Cabinet Work Programme Report Tracker v2
Health & Care Board Swindon	Yes	Cabinet Member for Adults and Health	Cabinet	Date of Notice: 9th August 2019	Corporate Director Adult Social Services and Health Corporate Director Adult Social Services and Health	Cabinet Work Programme Report Tracker v2sw
Acquisition of Property in Park South, Swindon	No	Leader of the Council and Chair of Cabinet	Cabinet	N/A Date of Notice: 16th September 2019	Head of Property Assets Jonathan Coats, Regeneration and Projects Officer	Cabinet Work Programme Report

					jcoats@swindon.gov.uk	Tracker v3
Investment Opportunity - Industrial Premises, Stratton St Margaret.	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	The Chair of Scrutiny has been consulted about taking this as an urgent item and he has given his consent, in accordance with paragraph 16, Access to Information Procedure Rules, Part 4 of the Council's Constitution. Date of Notice: 1st October 2019	Head of Property Assets Head of Property Assets	special urgency notice - commercial aquisition

Cabinet Meeting Date - 4th December 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 25th June 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	
Treasury Management Performance	No	Deputy Leader of the Council and Cabinet Member for	Cabinet	N/A Date of Notice: 25th June 2019	Director of Finance (s151) Officer Mick Bowden, Director of	N/A

2019/20		Finance, Education and Skills			Finance mbowden@swindon.gov.uk	
Capital Monitoring Quarterly Reports	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 9th August 2019	Director of Finance (s151) Officer Director of Finance (s151) Officer	Capital Monitoring Cabinet Work Programme Report Tracker v2 (002)
Public Open Space and Parish Asset Transfers - Response to Council motion	Yes	Leader of the Council	Cabinet		Head of Property Assets Head of Property Assets	Public Open Space and Parish Asset Transfers Cabinet Report Tracker
Housing Revenue Account - Housing Development Sites	Yes	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 16th September 2019	Corporate Director Communities and Housing Head of Housing	CabinetTracker v3 HRA Housing Sites Dec2019

Cabinet Meeting Date - 5th February 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2020/21 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 20 th January 2017 Date of Notice: 11th June 2019	Director of Finance (s151) Officer Director of Finance (s151) Officer	N/A
Capital Programme 2020/2021	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 11th June 2019	Director of Finance (s151) Officer Head of Finance - Deputy Section 151 Officer	
Treasury Strategy Statement 2020/21	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice 11th June 2019	Director of Finance (s151) Officer Head of Finance - Deputy Section 151 Officer	
Housing Revenue Account - Rents and Charges	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 20 th January 2017	Corporate Director Communities and Housing Director of Finance (s151) Officer	N/A
Swindon Pay Policy Statement 2020	No	Cabinet Member for Corporate Services and Operational	Cabinet	N/A Date of Notice: 9th August 2019	Director of Performance, Organisational Improvement and	

/ 2021		Excellence			Communications Director of Performance, Organisational Improvement and Communications	
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Cabinet Meeting Date - March 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Capital Programme Monitoring 3rd Quarter 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd April 2019	Director of Finance (s151) Officer Head of Finance - Deputy Section 151 Officer	

