

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

3 October 2019 - 2 October 2020 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 23/10/19)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance, Education and Skills
Oliver Donachie	Cabinet Member for Economy and Place
Brian Ford	Cabinet Member for Adults and Health
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children's Services
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Transport and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate Services and Operational Excellence

Cabinet Member Delegated Decisions

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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Cabinet Meeting Date - 16th October 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Polling Districts and Places Review	No	Leader of the Council	Cabinet	NA Date of Notice: 25th June 2019	Chief Executive Head of Elections and Democracy	Polling Station Review Cabinet Work Programme Report Tracker v2

Cabinet Meeting Date - 4th December 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 25th June 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	

Treasury Management Performance 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 25th June 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Monitoring Quarterly Reports	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 9th August 2019	Director of Finance (s151) Officer Director of Finance (s151) Officer	Capital Monitoring Cabinet Work Programme Report Tracker v2 (002)
Public Open Space and Parish Asset Transfers - Response to Council motion	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 10th September 2019	Head of Property Assets Head of Property Assets	Public Open Space and Parish Asset Transfers Cabinet Report Tracker
Housing Revenue Account - Housing Development Sites	Yes	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 16th September 2019	Corporate Director Communities and Housing Head of Housing	CabinetTracker v3 HRA Housing Sites Dec2019

Transfer of the Community Meals Service to AGE UK Wiltshire	Yes	Cabinet Member for Transport and the Environment	Cabinet	N/A Date of Notice: 11th October 2019	Corporate Director Communities and Housing Head of StreetSmart	Cabinet Forward Plan - Community Meals
Swindon Borough Local Plan Review - Regulation 19 Consultation (submission draft) (Minute for Confirmation)	No	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 11th October 2019	Head of Planning, Regulatory Services & Heritage Service Manager – Planning Policy	Local Plan Review Reg 19 cabinet report tracker
Corporate Customer Feedback Policy	No	Cabinet Member for Corporate Services and Operational Excellence	Cabinet	N/A Date of Notice: 22nd October 2019	Director of Performance, Organisational Improvement and Communications Head of Customer Services, Registrars and Bereavements	Customer Feedback Cabinet Work Programme Report Tracker v3 (003)
Adult Community Learning Plan 2019-21	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 23rd October 2019	Corporate Director of Children's Services Head of Skills, Employment & Lifelong Learning	Cabinet Work Programme Report Tracker ACL (Autosaved)

Carriage Works Regeneration - Phase II	Yes	Cabinet Member for the Town Centre	Cabinet	N/A Date of Notice: 22nd October 2019	Chief Executive Head of Town Centre Development	Carriage Works Regeneration Cabinet Work Programme Report Tracker v3 (002) (002)
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Cabinet Meeting Date - 5th February 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2020/21 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 20 th January 2017 Date of Notice: 11th June 2019	Director of Finance (s151) Officer Director of Finance (s151) Officer	N/A
Capital Programme 2020/2021	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 11th June 2019	Director of Finance (s151) Officer Head of Finance - Deputy Section 151 Officer	
Treasury Strategy Statement	No	Deputy Leader of the Council and Cabinet Member for	Cabinet	N/A Date of Notice 11th June 2019	Director of Finance (s151) Officer Head of Finance - Deputy	

2020/21		Finance, Education and Skills			Section 151 Officer	
Housing Revenue Account - Rents and Charges	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 20 th January 2017	Corporate Director Communities and Housing Director of Finance (s151) Officer	N/A
Swindon Pay Policy Statement 2020 / 2021	No	Cabinet Member for Corporate Services and Operational Excellence	Cabinet	N/A Date of Notice: 9th August 2019	Director of Performance, Organisational Improvement and Communications Director of Performance, Organisational Improvement and Communications	
School Admission Arrangements 2021-22 and Home to School Transport Policy	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 8th October 2019	Corporate Director of Children's Services Strategic School Admissions Manager	School Admission Arrangements 2021-22 and Home to School Transport Policy cabinet report tracker

Cabinet Meeting Date - March 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Capital Programme Monitoring 3rd Quarter 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd April 2019	Director of Finance (s151) Officer Head of Finance - Deputy Section 151 Officer	

