

## Swindon Borough Council

### CABINET WORK PROGRAMME AND FORWARD PLAN

1 November 2019 - 1 November 2020 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 05/12/19)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance, Education and Skills
Oliver Donachie	Cabinet Member for Economy and Place
Brian Ford	Cabinet Member for Adults and Health
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children's Services
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Transport and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate Services and Operational Excellence

### Cabinet Member Delegated Decisions

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Dynamatic Ltd UK - Commercial Development Loan	No	Corporate Director of Finance and Assets	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	<p>The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are summarised below:</p> <p>Councillor Jim Grant – no comment received</p> <p>Councillor Peter Watts – no comment received</p> <p>Councillor Kevin Small (Opposition Spokesperson) – no comment received</p> <p>Councillor Stan Pajak (Minority Group Leader) – “Though far from ideal but necessary, I am happy to support the proposal.”</p> <p>Date of Notice: 5th December 2019</p>	Corporate Director of Finance and Assets Head of Finance - Deputy Section 151 Officer	Notice of Decisions Made 19.12.05 Redacted Commercial Development Loan

**Cabinet Meeting Date - 4th December 2019**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 25th June 2019	Director of Finance (s151) Officer Mick Bowden, Corporate Director of Finance and Assets mbowden@swindon.gov.uk	
Capital Monitoring Quarterly Reports	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 9th August 2019	Director of Finance (s151) Officer Director of Finance (s151) Officer	Capital Monitoring Cabinet Work Programme Report Tracker v2 (002)
Treasury Management Performance 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 25th June 2019	Director of Finance (s151) Officer Mick Bowden, Corporate Director of Finance and Assets mbowden@swindon.gov.uk	N/A
Housing Revenue Account -	Yes	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 16th September 2019	Corporate Director Communities and Housing	CabinetTracker v3 HRA Housing

Housing Development Sites					Head of Housing	Sites Dec2019
Swindon Borough Local Plan Review - Regulation 19 Consultation (submission draft) (Minute for Confirmation)	No	Cabinet Member for Strategic Planning  Cabinet Member for Strategic Planning	Cabinet  Special Committee	N/A Date of Notice: 11th October 2019	Head of Planning, Regulatory Services & Heritage  Head of Planning, Regulatory Services & Heritage Service Manager – Planning Policy  Phil Smith psmith@swindon.gov.uk	Local Plan Review Reg 19 cabinet report tracker
Corporate Customer Feedback Policy	No	Cabinet Member for Corporate Services and Operational Excellence	Cabinet	N/A Date of Notice: 22nd October 2019	Director of Performance, Organisational Improvement and Communications Head of Customer Services, Registrars and Bereavements	Customer Feedback Cabinet Work Programme Report Tracker v3 (003)
Adult Community Learning Plan 2019-21	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 23rd October 2019	Corporate Director of Children's Services Head of Skills, Employment & Lifelong Learning	Cabinet Work Programme Report Tracker ACL (Autosaved)

Carriage Works Regeneration - Phase II	Yes	Cabinet Member for the Town Centre	Cabinet	N/A Date of Notice: 22nd October 2019	Chief Executive Head of Town Centre Development	Carriage Works Regeneration Cabinet Work Programme Report Tracker v3 (002) (002)
Natural England District Licensing Project for Great Crested Newts Habitats	Yes	Cabinet Member for Corporate Services and Operational Excellence, Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 4th November 2019	Head of Property Assets, Head of Planning, Regulatory Services & Heritage Head of Planning, Regulatory Services & Heritage, Head of Property Assets	Cabinet Work Programme Report Tracker v3_great crested newts
Amending the Diversity Impact Assessment Process to strengthen Swindon Borough Council's role as a Corporate Parent	No	Cabinet Member for Corporate Services and Operational Excellence	Cabinet	N/A Date of Notice: 5th November 2019	Director of Performance, Organisational Improvement and Communications Helena Taylor-Knox	

### Cabinet Meeting Date - 5th February 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2020/21 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017 Date of Notice: 11th June 2019	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	N/A
Capital Programme 2020/2021	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 11th June 2019	Director of Finance (s151) Officer Head of Finance - Deputy Section 151 Officer	
Treasury Strategy Statement 2020/21	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice 11th June 2019	Director of Finance (s151) Officer Head of Finance - Deputy Section 151 Officer	
Housing Revenue Account - Rents and Charges	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director Communities and Housing Director of Finance (s151) Officer	N/A

Swindon Pay Policy Statement 2020 / 2021	No	Cabinet Member for Corporate Services and Operational Excellence	Cabinet	N/A Date of Notice: 9th August 2019	Director of Performance, Organisational Improvement and Communications Director of Performance, Organisational Improvement and Communications	
School Admission Arrangements 2021-22 and Home to School Transport Policy	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 8th October 2019	Corporate Director of Children's Services Strategic School Admissions Manager	School Admission Arrangements 2021-22 and Home to School Transport Policy cabinet report tracker

**Cabinet Meeting Date - 11th March 2020**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Capital Programme Monitoring 3rd Quarter 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education	Cabinet	N/A Date of Notice: 3rd April 2019	Director of Finance (s151) Officer Head of Finance - Deputy Section 151 Officer	

		and Skills				
Public Open Space and Parish Asset Transfers - Response to Council motion	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 10th September 2019	Head of Property Assets Head of Property Assets	Public Open Space and Parish Asset Transfers Cabinet Report Tracker



