

## Swindon Borough Council

### CABINET WORK PROGRAMME AND FORWARD PLAN

10 December 2019 - 10 December 2020 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 20/12/19)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance, Education and Skills
Oliver Donachie	Cabinet Member for Economy and Place
Brian Ford	Cabinet Member for Adults and Health
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children's Services
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Transport and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate Services and Operational Excellence

### Cabinet Member Delegated Decisions

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Review of Flexible Fixed Term Tenancies	No	Cabinet Member for Housing and Public Safety	Cabinet Member for Housing and Public Safety	<p>Councillor Emma Bushell (Opposition Group spokesperson) confirmed that she formally supports the proposal and will report any comments to the Housing Management CMAG in January 2020.</p> <p>Councillor Stan Pajak (Minority Group spokesperson) confirmed that he was happy to support the proposal.</p> <p>Date of Notice: 20/12/2019</p>	Corporate Director Communities and Housing Director of Housing	19.12.20 Redacted Review of flexible term tenancies

**Cabinet Meeting Date - 4th December 2019 - Minutes for Confirmation**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Adult Community Learning Plan 2019-21	No	Deputy Leader of the Council and Cabinet Member for Finance, Education	Cabinet	<p>N/A</p> <p>Date of Notice: 23rd October 2019</p>	Corporate Director of Children's Services Head of Skills, Employment & Lifelong	Cabinet Work Programme Report

		and Skills			Learning	Tracker ACL (Autosaved)
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**Cabinet Meeting Date - 5th February 2020**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2020/21 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017 Date of Notice: 11th June 2019	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	N/A
Capital Programme 2020/2021	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 11th June 2019	Corporate Director of Finance and Assets Head of Finance - Deputy Section 151 Officer	
Treasury Strategy Statement 2020/21	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice 11th June 2019	Corporate Director of Finance and Assets Head of Finance - Deputy Section 151 Officer	
Housing Revenue Account - Rents and Charges	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director Communities and Housing Director of Finance (s151)	N/A

					Officer	
School Admission Arrangements 2021-22 and Home to School Transport Policy	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 8th October 2019	Corporate Director of Children's Services Strategic School Admissions Manager	School Admission Arrangements 2021-22 and Home to School Transport Policy cabinet report tracker
Swindon Pay Policy Statement	No	Cabinet Member for Corporate Services and Operational Excellence	Cabinet		Director of Performance, Organisational Improvement and Communications Director of Performance, Organisational Improvement and Communications	
Transfer of the Community Meals Service to AGE UK Wiltshire	Yes	Cabinet Member for Transport and the Environment	Cabinet		Corporate Director Communities and Housing Head of StreetSmart	Cabinet Forward Plan - Community Meals Feb 20

Land in Central Swindon	Yes	Cabinet Member for the Town Centre	Cabinet	Date of Notice: 20th December 2019	Head of Town Centre Development Head of Town Centre Development	Cabinet Work Programme Report Tracker v4 Land in Central Swindon
References from Other Council Bodies - Health and Wellbeing Board	No	Cabinet Member for Adults and Health	Cabinet	N/A Date of Notice: 20th December 2019	Chief Legal Officer (Monitoring Officer) Senior Committee Clerk	

**Cabinet Meeting Date - 11th March 2020**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Capital Programme Monitoring 3rd Quarter 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd April 2019	Corporate Director of Finance and Assets Head of Finance - Deputy Section 151 Officer	
Public Open Space and Parish Asset Transfers -	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 10th September 2019	Head of Property Assets Head of Property Assets	Public Open Space and Parish Asset Transfers

Response to Council motion						Cabinet Report Tracker
PPS Annual Business Plan	Yes	Cabinet Member for Economy and Place	Cabinet	N/A Date of Notice: 20th December 2019	Corporate Director Communities and Housing Corporate Director Communities and Housing	Cabinet Work Programme Report Tracker v3

**Cabinet Meeting Date - June 2020 TBC**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Food Waste collection service - Borough rollout	Yes	Cabinet Member for Transport and the Environment	Cabinet	N/A Date of Notice: 10th December 2019	Corporate Director Communities and Housing Rachel Ind rind@swindon.gov.uk	Food waste tracker

**Cabinet Meeting Date - July 2020 TBC**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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**Cabinet Meeting Date - September 2020 TBC**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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**Cabinet Meeting Date - October 2020 TBC**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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**Cabinet Meeting Date - December 2020**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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**Cabinet Meeting Date - February 2021 TBC**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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**Cabinet Meeting Date - March 2021 TBC**

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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