

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

27 March 2020 - 31 July 2020 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 27/03/20)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance, Education and Skills
Oliver Donachie	Cabinet Member for Economy and Place
Brian Ford	Cabinet Member for Adults and Health
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children's Services
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Transport and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate Services and Operational Excellence

Cabinet Member Delegated Decisions March 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Covid-19 Response - Urgent Decision- Business Rates - Rates Relief & Business Grants	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Councillor Kevin Small – I fully support the recommendations. Councillor Stan Pajak – Totally support the recommendation amid the unimaginable crisis we are now amid. Date of Notice: 27th March 2020	Corporate Director of Finance and Assets Head of Revenues and Benefits	20.03.27 Covid-19 Urgent Business Rates Reliefs Grants v3

Cabinet Meeting Date - 25th March 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (March)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 3 update	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Head of Finance - Deputy Section 151 Officer	

Affordable Housing Programme	Yes	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 16th January 2020	Corporate Director Communities and Housing Director of Housing	00 Cabinet Work Programme Report Tracker March 2020 (002)
Town Centre Movement Strategy	Yes	Cabinet Member for Transport and the Environment	Cabinet	Date of Notice 14th February 2020	Interim Director of Operations (Communities and Housing) Syed Shah sshah@swindon.gov.uk	
Local Transport Plan	Yes	Cabinet Member for Transport and the Environment	Cabinet	N/A Date of Notice: 24th January 2020	Corporate Director Communities and Housing Philip Martlew pmartlew@swindon.gov.uk	00 Local Transport Plan 2020 21 Cabinet Report Tracker
Heritage Action Zone	No	Cabinet Member for the Town Centre	Cabinet	N/A Date of Notice: 6th February 2020	Corporate Director Communities and Housing David Dewart ddewart@swindon.gov.uk	00 Cabinet Forward Tracker Heritage Action Zone update

Cabinet Meeting Date - 10th June 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (June)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring - Outturn	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Treasury Management outturn reprot	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Food Waste collection service - Borough rollout	Yes	Cabinet Member for Transport and the Environment	Cabinet	N/A Date of Notice: 10th December 2019	Corporate Director Communities and Housing Rachel Ind rind@swindon.gov.uk	Food waste tracker
Recommendations from the Independent	No	Leader of the Council and Chair of Cabinet	Cabinet	N/A Date of Notice: 2nd March 2020	Chief Legal Officer (Monitoring Officer) Chief Legal Officer	00 IRP Recommendations

Remuneration Panel (Minute for Confirmation)					(Monitoring Officer)	Cabinet Work programme tracker
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Cabinet Meeting Date - 8th July 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (July)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Public Open Space and Parish Asset Transfers - Response to Council motion	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 10th September 2019	Head of Property Assets Head of Property Assets	Public Open Space and Parish Asset Transfers Cabinet Report Tracker

Cabinet Meeting Date - 9th September 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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Budget Management Update (September)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 1 update	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

Cabinet Meeting Date - 21st October 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (October)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

Cabinet Meeting Date - 2nd December 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget	No	Deputy Leader of	Cabinet		Corporate Director of	

Management Update (December)		the Council and Cabinet Member for Finance, Education and Skills		Date of Notice: 13th February 2020	Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 2 Update	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Treasury Management - mid-year update report	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

Cabinet Meeting Date - 3rd February 2021

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (February)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
New Capital Programme,	No	Deputy Leader of the Council and	Cabinet	Date of Notice: 13th	Corporate Director of Finance and Assets	

including capital management strategy		Cabinet Member for Finance, Education and Skills		February 2020	Corporate Director of Finance and Assets	
Treasury management strategy statement	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

Cabinet Meeting Date - 24th March 2021

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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