

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

4 May 2020 - 3 May 2021 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 28/05/20)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance, Education and Skills
Brian Ford	Cabinet Member for Adults and Health
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children's Services
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Transport and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate Services and Operational Excellence

Cabinet Member Delegated Decisions May 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Transfer of Parish Services to Idverde working on behalf of Central Swindon North Parish Council	No	Cabinet Member for the Town Centre	Cabinet Member for the Town Centre	The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are summarised below: Councillor Jane Milner-Barry - Approved with no comments Councillor Stan Pajak – Approved with no comments Date of Notice: 21st May 2020	Director of Operations Head of StreetSmart	
Covid-19 Response - Council Tax Support Hardship 2020/21	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Councillor Robert Wright 22/5/20 I think it is best that SBC handles the payment as if it is not one in isolation or limited to £150. 4.5 of the decision note shows at this time it is not possible to predict the take up. It seems to me there is little choice but to treat each claimant one at a time assessing	Corporate Director of Finance and Assets Head of Revenues and Benefits	20.05.27 CMBN - Council Tax Support hardship fund - FINAL REDACTED

				<p>their needs and also to monitor the government funding usage. The £150 cannot be avoided as it's specific use is prescribed by government.</p> <p>The Budget included a £500 million 'hardship fund' for local authorities in England to help them support vulnerable people during the outbreak. The government has expectations on how this funding is to be used and SBC has already established their own approach, the "Swindon Emergency Assistance Fund". This is expected to use remaining grant to assist those in need," which might include further council tax relief or additional support through Local Welfare or similar schemes.</p> <p>The emergency fund is crucial to supporting local needs and I think we have to use the previous average and</p>		
--	--	--	--	---	--	--

				<p>current demand to provide data for a further budget claim to the government.</p> <p>Later in the year if things settle down (lets hope) further top up may be possible. As long there is an incremental use of the money further use prediction will be possible. The elephant in the room is after "lock down" will there be jobs/work to return too? We have to for instance consider the impact of the Honda closure and its affect on the local economy.</p> <p>At this time I support the £150 allocation as prescribed by government however my fears are we will exceed the current government funding and we have to produce a case for more government funding.</p> <p>Councillor Stan Pajak – No Comment received Date of Notice: 28th May 2020</p>		
--	--	--	--	--	--	--

Cabinet Meeting Date - 1st July 2020 TBC

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Swindon Borough Council Covid-19 Response	Yes	Leader of the Council and Chair of Cabinet	Cabinet	Date of Notice: 18th May 2020	Chief Executive Chief Operating Officer	
Budget Management Update (July)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring - Outturn	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Treasury Management outturn reprot	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Food Waste collection	Yes	Cabinet Member for Transport and the	Cabinet	N/A Date of Notice: 10th	Corporate Director Communities and	Food waste tracker

service - Borough rollout		Environment		December 2019	Housing Rachel Ind rind@swindon.gov.uk	
Changes to collections methodologies of dry recycling to a semi- comingled collection	Yes	Cabinet Member for Transport and the Environment	Cabinet	N/A Date of Notice: 4th May 2020	Director of Operations Head of StreetSmart	Cabinet Work Programme Report Tracker v4 - comingled recycling
SEND Home to School Transport Policy 2021/22	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 4th May 2020	Corporate Director of Children's Services Jo Godwin, Deputy Head of SEND jgodwin@swindon.gov.uk	SEND Transport Policy Cabinet Work Programme Report Tracker v4
Recommendatio ns from the Independent Remuneration Panel (Minute for Confirmation)	No	Leader of the Council and Chair of Cabinet	Cabinet	N/A Date of Notice: 2nd March 2020	Chief Legal Officer (Monitoring Officer) Chief Legal Officer (Monitoring Officer)	00 IRP Recommend ations Cabinet Work programme tracker
Public Open Space and	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 10th	Head of Property Assets Head of Property Assets	Public Open Space and

Parish Asset Transfers - Response to Council motion				September 2019		Parish Asset Transfers Cabinet Report Tracker
School Safe Environment Zone Response to Council Minute 32, 19 th September 2019	Yes	Cabinet Member for Transport and the Environment	Cabinet	N/A Date of Notice: 20th May 2020	Head of Highways and Transport Head of Highways and Transport	00 School Safe Environment Zone Cabinet Work Programme Report Tracker

Cabinet Meeting Date - 9th September 2020 TBC

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (September)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 1	No	Deputy Leader of the Council and Cabinet Member for	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of	

update		Finance, Education and Skills			Finance and Assets	
--------	--	-------------------------------	--	--	--------------------	--

Cabinet Meeting Date - 21st October 2020 TBC

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (October)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

Cabinet Meeting Date - 2nd December 2020 TBC

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (December)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 2 Update	No	Deputy Leader of the Council and Cabinet Member for Finance, Education	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

		and Skills				
Treasury Management - mid-year update report	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

Cabinet Meeting Date - 3rd February 2021 TBC

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (February)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
New Capital Programme, including capital management strategy	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Treasury management strategy statement	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

--	--	--	--	--	--	--

Cabinet Meeting Date - 24th March 2021 TBC

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (March)	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 3 Update	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	Date of Notice: 4th may 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

