

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

1 June 2020 - 31 May 2021 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 24/06/20)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Commercialisation, Education and Skills
Brian Ford	Cabinet Member for Adults and Health
Dale Heenan	Cabinet Member for the Town Centre, Culture and Heritage
Robert Jandy	Cabinet Member for Organisational Excellence
Mary Martin	Cabinet Member for Children's Services
Cathy Martyn	Cabinet Member for Safer Communities
Maureen Penny	Cabinet Member for Highways, Maintenance and Waste Services
Gary Sumner	Cabinet Member for Strategic Infrastructure, Transport & Planning
Keith Williams	Cabinet Member for Climate Change

Cabinet Member Delegated Decisions June 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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Cabinet Meeting Date - 1st July 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Swindon Borough Council Covid-19 Response	Yes	Leader of the Council and Chair of Cabinet	Cabinet	Date of Notice: 18th May 2020	Chief Executive Chief Operating Officer	
Budget Management Update (July)	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring - Outturn	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Treasury Management outturn report	Yes	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

Food Waste collection service - Borough rollout	Yes	Cabinet Member for Highways, Maintenance and Waste Services, Director of Operations	Cabinet	N/A Date of Notice: 10th December 2019	Director of Operations Rachel Ind rind@swindon.gov.uk	Food waste tracker
Changes to collections methodologies of dry recycling to a semi-comingled collection	Yes	Cabinet Member for Highways, Maintenance and Waste Services	Cabinet	N/A Date of Notice: 4th May 2020	Director of Operations Head of StreetSmart	Cabinet Work Programme Report Tracker v4 - comingled recycling
SEND Home to School Transport Policy 2021/22	Yes	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	N/A Date of Notice: 4th May 2020	Corporate Director of Children's Services Jo Godwin, Deputy Head of SEND jgodwin@swindon.gov.uk	SEND Transport Policy Cabinet Work Programme Report Tracker v4
Recommendations from the Independent Remuneration Panel (Minute for	No	Leader of the Council and Chair of Cabinet	Cabinet	N/A Date of Notice: 2nd March 2020	Chief Legal Officer (Monitoring Officer) Chief Legal Officer (Monitoring Officer)	00 IRP Recommendations Cabinet Work programme

Confirmation)						tracker
School Safe Environment Zone Response to Council Minute 32, 19 th September 2019	Yes	Cabinet Member for Highways, Maintenance and Waste Services	Cabinet	N/A Date of Notice: 20th May 2020	Head of Highways and Transport Head of Highways and Transport	00 School Safe Environment Zone Cabinet Work Programme Report Tracker

Cabinet Meeting Date - 9th September 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (September)	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 1 update	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
School Place	Yes	Deputy Leader of	Cabinet		Corporate Director of	00 School

Planning Study 2020		the Council and Cabinet Member for Commercialisation, Education and Skills		Date of Notice: 1st June 2020	Children's Services Commissioner Education Place Planning and Admissions	Place Planning Study 2020 tracker
Housing Revenue Account Medium Term Financial Plan	Yes	Cabinet Member for Safer Communities	Cabinet	N/A Date of Notice: 1st June 2020	Director of Housing Karl Read ksread@swindon.gov.uk	00 Shool Place Planning Study 2020 tracker

Cabinet Meeting Date - 21st October 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (October)	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

Cabinet Meeting Date - 2nd December 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget	No	Deputy Leader of	Cabinet		Corporate Director of	

Management Update (December)		the Council and Cabinet Member for Commercialisation, Education and Skills		Date of Notice: 13th February 2020	Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 2 Update	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Treasury Management - mid-year update report	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

Cabinet Meeting Date - 3rd February 2021

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (February)	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
New Capital Programme,	No	Deputy Leader of the Council and	Cabinet	Date of Notice: 13th	Corporate Director of Finance and Assets	

including capital management strategy		Cabinet Member for Commercialisation, Education and Skills		February 2020	Corporate Director of Finance and Assets	
Treasury management strategy statement	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	

Cabinet Meeting Date - 24th March 2021

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (March)	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 3 Update	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 4th may 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Public Open Space and Parish Asset	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 2nd June 2020	Head of Property Assets Head of Property Assets	Public Open Space and Parish Asset

Transfers - Response to Council motion						Transfers Cabinet Report Tracker
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