

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

1 August 2020 - 30 November 2020 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 31/07/20)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Commercialisation, Education and Skills
Brian Ford	Cabinet Member for Adults and Health
Dale Heenan	Cabinet Member for the Town Centre, Culture and Heritage
Robert Jandy	Cabinet Member for Organisational Excellence
Mary Martin	Cabinet Member for Children's Services
Cathy Martyn	Cabinet Member for Safer Communities
Maureen Penny	Cabinet Member for Highways, Maintenance and Waste Services
Gary Sumner	Cabinet Member for Strategic Infrastructure, Transport & Planning
Keith Williams	Cabinet Member for Climate Change

Cabinet Member Delegated Decisions August 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
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Cabinet Meeting Date - 9th September 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (September)	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 1 update	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
School Place Planning Study 2020	Yes	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 1st June 2020	Corporate Director of Children's Services Commissioner Education Place Planning and Admissions	00 School Place Planning Study 2020 tracker
Housing Revenue Account	Yes	Cabinet Member for Safer Communities	Cabinet	N/A Date of Notice: 1st June 2020	Director of Housing Karl Read ksread@swindon.gov.uk	00 Shool Place Planning

Medium Term Financial Plan						Study 2020 tracker
Swindon Borough Local Development Scheme Review 2020	No	Cabinet Member for Strategic Infrastructure, Transport & Planning	Cabinet	N/A Date of Notice: 23rd July 2020	Director of Strategic Development Service Manager – Planning Policy	Swindon Borough Local Development Scheme Review 2020 Forward Tracker
Swindon Borough Council Covid-19 Recovery update	Yes	Leader of the Council and Chair of Cabinet	Cabinet	Date of Notice: 23rd July 2020	Chief Executive Chief Operating Officer	

Cabinet Meeting Date - 21st October 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (October)	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Annual Review	No	Leader of the	Cabinet	N/A	Chief Legal Officer	Annual

of Local Ombudsman Complaints		Council and Chair of Cabinet		Date of Notice: 31st July 2020	(Monitoring Officer) Head of Customer Services, Registrars and Bereavements	Review of Local Ombudsman Complaints
Climate Change Strategy	Yes	Cabinet Member for Climate Change	Cabinet	N/A Date of Notice: 31st July 2020	Director of Economy, Growth and Place Director of Economy, Growth and Place	00 Climate Change Strategy

Cabinet Meeting Date - 2nd December 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (December)	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 2 Update	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Treasury	No	Deputy Leader of	Cabinet		Corporate Director of	

Management - mid-year update report		the Council and Cabinet Member for Commercialisation, Education and Skills		Date of Notice: 13th February 2020	Finance and Assets Corporate Director of Finance and Assets	
Swindon Borough Council Covid-19 Recovery update	Yes	Leader of the Council and Chair of Cabinet	Cabinet	N/A Date of Notice: 23rd July 2020	Chief Executive Chief Executive	

Cabinet Meeting Date - 3rd February 2021

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (February)	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
New Capital Programme, including capital management strategy	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Treasury management	No	Deputy Leader of the Council and	Cabinet	Date of Notice: 13th	Corporate Director of Finance and Assets	

strategy statement		Cabinet Member for Commercialisation, Education and Skills		February 2020	Corporate Director of Finance and Assets	
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Cabinet Meeting Date - 24th March 2021

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update (March)	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	N/A Date of Notice: 13th February 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Capital Monitoring Quarter 3 Update	No	Deputy Leader of the Council and Cabinet Member for Commercialisation, Education and Skills	Cabinet	Date of Notice: 4th may 2020	Corporate Director of Finance and Assets Corporate Director of Finance and Assets	
Public Open Space and Parish Asset Transfers - Response to Council motion	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 2nd June 2020	Head of Property Assets Head of Property Assets	Public Open Space and Parish Asset Transfers Cabinet Report Tracker

