

# Status of requests for action and / or information

**Scrutiny Committee**

**Date: 22<sup>nd</sup> October 2018**

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Author: Director of Law and Democratic Services

Wards: All

Parishes Affected: All

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## **1. Purpose and Reasons**

- 1.1 To advise the Committee of the status of requests for action to be taken or information to be provided.

## **2. Recommendations**

The Committee is recommended to:

- 2.1 Note the contents of the report.
- 2.2 Consider the responses provided by officers, and actions taken in relation to each issue, and determine if any further action is required.
- 2.3 Agree that, subject to the Committee's requests for further action to be taken, issues shown as being completed be removed from the status report.

## **3. Detail**

- 3.1 The Scrutiny Committee has requested that a report be submitted to each meeting on the status of its earlier decisions, allowing members to consider if any further action is required.

## **4. Alternative Options**

- 4.1 None.

## **5. Implications, Diversity Impact Assessment and Risk Management**

Financial and Procurement Implications

- 5.1 This report has no financial or procurement implications.

Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been fully taken into account in compiling this report. It is considered that the recommendations of this report are compatible with convention rights.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 None.
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Further information on the subject of this report can be obtained from Vicki Yull (Committee Officer), 01793 463603, [VYull@swindon.gov.uk](mailto:VYull@swindon.gov.uk).

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## Diversity Impact Assessment

- 5.4 No Diversity Impact Assessment (DIA) is required at this stage. Any DIA that is required during review of topics included within the Work Programme will be identified at the appropriate stage.

## Risk Management

- 5.5 No risk management issues have been identified at this stage. Any risk management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

## **6. Consultees**

- 6.1 The Council's Report Writing standard requires authors to consult appropriate Corporate Directors, Directors or Heads of Service, other officers and relevant partners on the purpose, content, and recommendations of the report before it is presented for decision.

## **7. Background Papers**

- 7.1 The Minutes of previous meetings of the Committee.

## **8. Appendices**

- 8.1 Appendix 1 – Schedule of the status of requests for action to be taken or information to be provided.