

Progress Report - June 2008

Swindon Borough Council

Audit 2007/08

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- Audit Commission descriptor to be inserted by Publishing-

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- any third party.

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Audit progress summary

Area of work	Plan date	Actual date	Lead Officers	Audit Committee	Comment
2007/08					
Audit Plan	April 2007	June 2007	SBC Marie Rosenthal AC Peter Smith	June 2007	Audit Plan agreed with those charged with governance (i.e. Audit Committee) in June 2007
Interim audit	June 2008		SBC Nick Hobbs AC Peter Smith	June 2008	Work largely complete. We hope to complete this work by the end of June 2008. (See separate entry added for internal audit)
Internal Audit	June 2008	May 2008	SBC Nick Hobbs AC Peter Smith	June 2008	Triennial review of Internal Audit completed and report agreed.
Opinion	30 September 2008		SBC Stuart McKellar AC Peter Smith	September 2008	Work not yet started.
VFM Conclusion	30 September 2008		SBC Stuart McKellar AC Peter Smith	September 2008	Work not yet started..
Annual Governance	30 September 2008		SBC Stuart McKellar	September 2008	Work not yet started

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Report			AC Peter Smith		
Data Quality	October 2008		SBC TBA AC Sophie Brown	November 2008	Set up meeting held in May 2008. Expect to complete work by the end of September 2008
Detailed final accounts memo	October 2008		SBC Kirsty Cole AC Peter Smith	N/A	Work not yet started
Use of Resources 2008	November 2008		SBC TBA AC Usaed Hafeez	November 2008	Work not yet started. Expect to complete work by the end of September 2008
Direction of Travel 2008	January 2009		SBC TBA AC Melanie Watson	January 2009	Work not yet started
Annual Audit Letter	October 2008		SBC Gavin Jones AC Peter Smith	January 2009	Work not yet started

2008/09					
Audit Plan	End of March 2008		SBC Stuart McKellar/Gavin Jones AC Peter Smith	April 2008	Work is underway. to review the Council's internal risk registers to identify any significant changes to business risks affecting our Code responsibilities.

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