

Members' Induction – 8 May 2008		
Time and room	Subject	Facilitator
From 11 am to 12 Noon Optional	<i>An opportunity to have a Tour of the Civic Offices and Meet the Committee and Member Services Officers.</i>	<i>Committee and Member Support Officer</i>
12.15 pm to 1pm Hot Buffet to be served at 12.15 pm Function Room	Meet the Chief Executive, Group Directors and Cabinet Member for Member Development. An opportunity for new members to discuss with officers what they would like to achieve during their term of office.	Chief Executive Group Directors Member Development (David Renard) Director of Law and Democratic Services (Monitoring Officer) Director of Finance Committee and Member Services Manager
1 pm – 2 pm Function Room or CR6	Welcome from the Chief Executive The Council's Services An introduction to the Group Directors.	Corporate Board and Key Officers
2 pm – 2.15 pm Function Room or CR6	Introduction to Local Government Finance	Director of Finance
2.15 pm to 4.00 pm Function Room Or Council Chamber (break for coffee/Tea and cakes at 3 pm)	Decision Making Ethics and Probity Hear about the Code of Conduct for Councillors	Director of Law and Democratic Services (Monitoring Officer)
4. 00 pm to 4.30 pm Function Room or CR6	Swindon Borough Council and the issues it is facing	Leader and Deputy Leader of the Council
16:30 Function Room Optional	<i>An opportunity to</i> <ul style="list-style-type: none"> <i>Prepare personal development plans; or</i> <i>ask any questions; or</i> <i>tour of the building including Mayor's Parlour</i> 	<i>Committee and Member Support Officer</i>