

MEMBERS LEARNING AND DEVELOPMENT PROGRAMME FOR 2008/09		
Date, Time, Venue and Facilitator	Subject	Aimed at
8 May 2007 12:15 (lunch) 1 pm first session function room	Induction Programme for New Members All new Members should attend this essential training	Councillors elected May 2008
15 May 2007 Swindon Commercial Services, Waterside 6 pm at Waterside	Swindon Commercial Services Open Evening for both new and current Councillors. The evening will start with a presentation followed by a buffet and then a tour.	All Members of the Council are invited
Annual Council 16 May 2008		
20 May 2008 6pm CR2 Lionel Starling Licensing Officer	Licensing for Committee Members Essential Training for Members of the Licensing Committee	Members of the Licensing Committee (all other members welcome)
21 May 2008 5pm – 7 pm CR6 Emma Powell, Scrutiny Officer 01793 463412 or epowell@swindon.gov.uk.	Health Scrutiny Conference Building on the success of the Annual Overview & Scrutiny Conference, the second Health Scrutiny Conference will work with Health Partners to develop a work programme for the Health Scrutiny Committee.	Scrutiny Members
22 May 2008 6pm CR2 Martin Trewhella Director of Planning Committee Room 6 Committee Room 2 Or Council Chamber	Planning for Committee Members Essential Training for Members of the Planning Committee	Members of the Planning Committee (all other members welcome)

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29th May 2008 5.30 pm -7.30 pm Council Chamber Emma Powell, Scrutiny Officer 01793 463412 or epowell@swindon.gov.uk.	3rd Annual Scrutiny Conference Details to come	Members of Overview and Scrutiny Bodies. New Members Other Members who are interested in this subject
25 June 2008 1pm – 2.45 pm Civic Offices 3pm – 5 pm BBC Radio Studios, Old Town Gail Downey and Colleagues Red Admiral Productions	Basic Media Training Councillors to be interviewed by telephone on one of their chosen subjects before the training session. This will then be presented, as it would appear in a newspaper. <ul style="list-style-type: none"> The First two hours will be at the Civic Offices covering stories and what a journalist wants, this will be facilitated by Gail Downey, former Journalist and TV and Radio presenter. Adjourn to the BBC Studios in Old Town for Interview Techniques and an opportunity to be interviewed by a Radio Presenter. If you are interested in attending this session please contact Sally Rhind-Tutt as soon as possible.	New members or inexperienced members who would like some basic training. This session is limited to 6 people.
9 July 2008 5.45 pm	Member Development Evening (see separate programme)	All Members of the Council
9 July 2008	Member Development Evening – A variety of subjects to choose from in one evening Please see separate programme	All Members of the Council
22 July 2008 6 pm CR2	Planning Enforcement The legislative framework and practical application.	All Members of the Planning Committee and other interested Members

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24 July 2008	Housing Tour The Tour will include: <ul style="list-style-type: none"> • Cavendish Square – Development and Regeneration Works, Evelyn House and New Library • Shaftesbury Avenue – Development and Regeneration Works • Hatherleigh Court – multi storey Block of Flats • Hannington Close – warden’s office • Dr Behr Court – Environmental Improvement Works • The Bungalows – Re-roofing Works • Tree Courts – Regeneration Works Contact Gerry O'Connor , 463452 go'connor@Swindon.gov.uk or Sally Rhind-Tutt, 463608, srhind-tutt@swindon.gov.uk	All Members
2 September 2008 6 pm CR2	Planning Training - Flood Risk Management Focusing on the role of the Environment Agency.	All Members of the Planning Committee and other interested Members
16 September 2008 Commencing at lunch time at one of the council’s venues for lunch and breaking at 5.30 pm for refreshments again.	Corporate Tour to include the Borough Farms The programme to include sites of interest and the Borough Farms will be circulated shortly. The tour will start at lunch time and will break for refreshments at about 5.30 pm to give members an opportunity to join or leave the tour to fit in with Members work commitments.	For all Members
20 September 2008	Visit to Plas Pencelli Plas Pencelli is an out door center. This is an opportunity to see the facilities and to try them out! If you would like to attend please please contact Roz Pauw. rpauw@swindon.gov.uk or 01793 463067.	All members of the Council

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1 October 2008	Social Care - Personalisation An Introduction to the transformation programme in social care known as personalisation. An opportunity find out how this will impact right across all Council Services. You will also be given an understanding of the new role within the new ways of working. Angie King, Adult Social Care Tel 463291	
8 October 2008	Safeguarding Vulnerable Adults Basic Awareness session (organised at the request of the Safer and Stronger Overview Committee) <ul style="list-style-type: none"> ▪ To provide participants with basic information and guidance on adult protection & Safeguarding Vulnerable Adults ▪ Outline the Policy and Procedure for the Safeguarding Vulnerable Adults in Swindon and Wiltshire ▪ Discuss indicators of abuse ▪ Give advice on action participants should take on receiving an alert ▪ Provide an opportunity to consider and discuss sample alerts and decide on appropriate action and whether the scenarios are bad practice or abuse Doug Bale, Adult Social Care Tina Mile, Wiltshire Police	
6 November 2008 6.00 pm. Function Room Stuart McKellar Director of Finance	Local Government Finance The session is being held at the key stage of the Budget setting process and will give an explanation of the budgets and budget pressures.	New Members and those who would like a refresher in Local Government Finance
17 November 2008 6.00 pm – 7.30 pm CR2	Policy Framework & Implementation (Core Strategy / Central Area Action Plan) An overview of the Council's emerging policy framework and how planning application decisions will be taken against this background.	All Members of the Planning Committee and other interested Members

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19 December 2008 12 – 2 pm	Christmas Quiz for Staff and Councillors Teams of up to six people each team to include at least one Councillor or one member of staff	All Members and Staff
17 February 2009 6.00 pm – 7.30 pm CR2	Developer Contributions – An overview of how and when developer contributions may be sought through the planning application process. ‘Mock Cases’ – An insight into the process of a planning application from validation to determination	All Members of the Planning Committee and other interested Members
23 March 2009 6 .00 pm – 7.30 pm CR2	Design, Conservation and Sustainable Construction Focusing on how to ensure good quality, sustainable designs in new development proposals.	All Members of the Planning Committee and other interested Members

Learning and Development Resource Library

The Learning and Development Team, based at the DMJ Building have a resource library which you may like to use. To find out what is available you can access the library data base on the Council's Intranet simply by clicking on the Learning and Development site, go to Resource library (on left handside) and then click on Learning Library. You can narrow your search for certain criteria or browse the whole lot by clicking on 'search'; without entering anything in the other boxes. This will display the books, CDs available which you can then request to borrow.

Alternatively you can contact the Business Support Office at the DMJ Building on 464836 for help or information

Modern Councillor - E-learning

A free facility is available for members to use. Modern Councillor is a rolling programme of new e-learning material designed specifically for elected members. Via the Modern Councillor web site, members can refresh themselves on a range of key topics, starting this month with:

- Introduction to Local Government
- Overview of the code of Conduct
- Partnership Working.

If you would like to use this system please contact Sally Rhind -Tutt with your e-mail address so that you can be issued with log in details