

**Service Delivery (excluding Childrens & Families and Housing) - Proposed Changes to Fees & Charges**

Appendix 1

For 2013-14 changes being proposed to fees and charges above 3%

Service	Actual	Proposed	Increase	Increase	Reason for increase above 3%
	2012/13	2013/14	£	%	
Contractors Permits (Builders) - per week	£10.00	£12.00	£2.00	20%	Proposed increase benchmarked to other authorities
Wheelchair / Walker Hire - One Night	£5.00	£7.50	£2.50	50%	Increase in pricing to reduce temporary day price abnormally
Administration Fee	£7.00	£10.00	£3.00	43%	No increase since 2008/09.
Private Hire - Hackney Carriage & Taxi licencing - Operators licence Extra 10 Vehicles over 20 vehicles	£10.00	£11.00	£1.00	10%	rounded to next whole pound
Planning Applications - Householder Application	£150.00	£172.00	£22.00	15%	The fees and charges levied in respect of planning applications are set by statute by central government. We have been notified that the increase is 15% wef 22 November 2012.
Planning Applications - Developer Application (per Property)	£335.00	£385.00	£50.00	15%	The fees and charges levied in respect of planning applications are set by statute by central government. We have been notified that the increase is 15% wef 22 November 2012.
Planning Applications - Lawful use certificates (existing developments)	£170.00	£195.00	£25.00	15%	The fees and charges levied in respect of planning applications are set by statute by central government. We have been notified that the increase is 15% wef 22 November 2012.
Planning Applications - Lawful use certificates (proposed developments)	Half the normal planning fee	Half the normal planning fee		15%	The fees and charges levied in respect of planning applications are set by statute by central government. We have been notified that the increase is 15% wef 22 November 2012.
Land Searches - Electronic - Residential	£11.50	£12.00	£0.50	4%	Rounded to nearest whole £
Land Searches - Postal - Residential	£13.50	£14.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q4. Road proposals by Private Bodies	£21.00	£22.00	£1.00	5%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q6. Advertisements	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q7. Completion Notices	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q8. Parks & Countryside	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q9. Pipelines	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q10. Houses in multiple occupation	£10.50	£11.00	£0.50	5%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q11. Noise abatement	£11.50	£12.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q12. Urban development areas	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q13. Enterprise zones	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q14. Inner urban improvement areas	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q15. Simplified planning zones	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £

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Service	Actual	Proposed	Increase	Increase	Reason for increase above 3%
	2012/13	2013/14	£	%	
Land Searches - CON290 when submitted with a standard search - Q16. Land maintenance notices	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q17. Mineral consultation areas	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q18. Hazardous substances consents	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q19. Environmental & pollution notices	£11.50	£12.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q20. Food safety notices	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q21. Hedgerow Notices	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted with a standard search - Q22. Common Land & Town or Village Green	£6.50	£7.00	£0.50	8%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q4. Road proposals by Private Bodies	£27.00	£28.00	£1.00	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q6. Advertisements	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q7. Completion Notices	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q8. Parks & Countryside	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q9. Pipelines	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q12. Urban development areas	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q13. Enterprise zones	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q14. Inner urban improvement areas	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q15. Simplified planning zones	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q16. Land maintenance notices	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q17. Mineral consultation areas	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q18. Hazardous substances consents	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q20. Food safety notices	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q21. Hedgerow Notices	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £
Land Searches - CON290 when submitted separately - Q22. Common Land & Town or Village Green	£12.50	£13.00	£0.50	4%	Rounded to nearest whole £

**Service Delivery (excluding Childrens & Families and Housing) - Proposed Changes to Fees & Charges**

Appendix 1

For 2013-14 changes being proposed to fees and charges above 3%

Service	Actual	Proposed	Increase	Increase	Reason for increase above 3%
	2012/13	2013/14	£	%	
Highway Licensing - Banners - 1 site - Week 1	£33.50	£35.00	£1.50	4%	Round to nearest £5 - the cost has not increased for a number of years and will still provide a very reasonable cost effective advertising medium.
Highway Licensing - Banners - 2 sites - Week 1	£67.00	£70.00	£3.00	4%	Round to nearest £5 - the cost has not increased for a number of years and will still provide a very reasonable cost effective advertising medium.
Highway Licensing - Banners - 3 sites - Week 1	£100.50	£105.00	£4.50	4%	Round to nearest £5 - the cost has not increased for a number of years and will still provide a very reasonable cost effective advertising medium.
Highway Licensing - Skip license	£28.00	£30.00	£2.00	7%	additional adminstration of notices
Highway Licensing - Express skip approval fee	£0.00	£55.00	£55.00	100%	additional adminstration of request
Highway Licensing - Skip renewals	£15.00	£16.00	£1.00	7%	Rounded to nearest whole £
Highway Licensing - Scaffold license	£82.00	£85.00	£3.00	4%	Rounded up to nearest £5
Highway Licensing - Express Scaffold approval fee	£0.00	£105.00	£105.00	100%	to cover officer time dealing with express approval
Highway Licensing - Hoarding license	£82.00	£85.00	£3.00	4%	Rounded up to nearest £5
Highway Licensing - Express Hoarding approval fee	£0.00	£105.00	£105.00	100%	to cover officer time dealing with express approval
Highway Licensing - Crane license	£82.00	£85.00	£3.00	4%	Rounded up to nearest £5
Highway Licensing - Express Crane approval fee	£0.00	£105.00	£105.00	100%	to cover officer time dealing with express approval
Highway Licensing - Section 50 - new	£350.00	£375.00	£25.00	7%	additional adminstration of notices + bond to be secured against works (TBC) (See Surrey CC S50 process)
Highway Licensing - Section 50 - extg	£200.00	£225.00	£25.00	13%	additional adminstration of notices + bond to be secured against works (TBC) (See Surrey CC S50 process)
Highway Licensing - Drop kerbs domestic	£65.00	£95.00	£30.00	46%	additional adminstration of notices - post approval - to coordinate private contractor notices
Highway Licensing - Drop kerbs commercial	£100.00	£125.00	£25.00	25%	additional adminstration of notices - post approval
Highway Licensing - Section 171 license	£200.00	£220.00	£20.00	10%	additional adminstration of notices - post approval
Temporary Road Orders - Notice (Up to 5 days)	£170.00	TBA			dependant on DfT consultation changes
Temporary Road Orders - Order (Over 5 days )	£1,100.00	TBA			dependant on DfT consultation changes
Streetsmart - Commercial Sacks (Each)	£2.70	£2.80	£0.10	4%	Rounded to nearest 10p
Streetsmart - Commercial Sacks (Each) - paper recycling	£1.35	£1.40	£0.05	4%	Rounded to nearest 10p

**Service Delivery (excluding Childrens & Families and Housing) - Proposed Changes to Fees & Charges**

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For 2013-14 changes being proposed to fees and charges above 3%

Service	Actual	Proposed	Increase	Increase	Reason for increase above 3%
	2012/13	2013/14	£	%	
Streetsmart - Commercial Labels (Each) - paper recycling	£1.35	£1.40	£0.05	4%	Rounded to nearest 10p
Streetsmart - Commercial Sacks (For 25 labels) - paper recycling	£26.00	£27.00	£1.00	4%	Rounded to nearest £
Streetsmart - Household Waste Recycling Centre - Tyres	£2.60	£3.00	£0.40	15%	Reflects latest costs on handling and rounded up to simplify dealing with cash.
Streetsmart - Household Waste Recycling Centre - Asbestos (per bag)	£7.50	£8.00	£0.50	7%	Reflects latest costs on handling and rounded up to simplify dealing with cash.
Streetsmart - Household Waste Recycling Centre -Asbestos (per sheet)	£7.50	£8.00	£0.50	7%	Reflects latest costs on handling and rounded up to simplify dealing with cash.
Allotments - Full Size - Swindon Card	£37.00	£48.00	£11.00	30%	
Allotments - Full Size - Concession 1	£18.50	£48.00	£29.50	159%	
Allotments - Full Size - Concession 2	£11.30	£36.00	£24.70	219%	
Allotments - Half Size - Swindon Card	£18.50	£24.00	£5.50	30%	
Allotments - Half Size - Concession 1	£10.30	£24.00	£13.70	133%	
Allotments - Half Size - Concession 2	£6.20	£18.00	£11.80	190%	
Fishing - Coate - Day Ticket - Non Card	£5.30	£5.50	£0.20	4%	Rounded up to keep the price difference between adult and junior
Fishing - Coate - Day Ticket -Non Card (Junior)	£2.70	£2.80	£0.10	4%	Rounded to the nearest 10p
Fishing - Coate - Day Ticket - Concession 1	£2.70	£2.80	£0.10	4%	Rounded to the nearest 10p
Fishing - Coate - Day Ticket - Concession 2	£1.30	£1.40	£0.10	8%	Rounded to the nearest 10p
Fishing - Coate Water -Day Ticket - Specimen - Concession 1	£5.30	£5.60	£0.30	6%	Rounded to simplify cash handling
Fishing - Coate Water - Day Ticket - Concession 2	£2.70	£2.80	£0.10	4%	Rounded to the nearest 10p
Fishing - Coate- Day Season - Non Card	£47.50	£50.00	£2.50	5%	Rounded to simplify cash handling
Fishing - Coate- Day Season - Concession 1	£23.80	£25.00	£1.20	5%	Half of the non card fee
Fishing - Coate- Day Season - Concession 2	£11.90	£12.50	£0.60	5%	Half of concession 1 charge
Nature Reserve - Non Card	£2.80	£2.90	£0.10	4%	Rounded to the nearest 10p
Nature Reserve - Concession 1	£1.35	£1.40	£0.05	4%	Rounded to the nearest 10p

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Service	Actual	Proposed	Increase	Increase	Reason for increase above 3%
	2012/13	2013/14	£	%	
Nature Reserve - Key Deposit	£2.00	£5.00	£3.00	150%	Increased cost of deposit due to costs of keys not covering the expenditure for having keys replaced.
Cremations - Double service time - adds 30 minutes to 9am, 9.30am & 3pm services ( additional fee)	£150.00	£165.00	£15.00	10%	Not increased since 2008.
Cemeteries - Use of Chapel	£50.00	£75.00	£25.00	50%	No increase since 2008/09.
Cemeteries - Use of Organ	£50.00	£55.00	£5.00	10%	No increase since 2008/09.
Cemeteries - Use of organ for Non-viable foetus, still born and child up to 15 yrs	£28.00	£30.00	£2.00	7%	No increase since 2008/09.
Interment ( purchased and unpurchased grave spaces) - Over 16 years (single depth)	£420.00	£500.00	£80.00	19%	Fees amended to encourage better use of plots.
Interment ( purchased and unpurchased grave spaces) - Interment of ashes over 16 years	£160.00	£200.00	£40.00	25%	In line with other local authorities
Purchase Fees - Kingsdown Cemetery - In white on plan - no selection	£520.00	£600.00	£80.00	15%	In line with other local authorities and to cover costs of maintenance of the Cemetery.
Purchase Fees - Kingsdown Cemetery - In yellow on plan - with selection	£635.00	£800.00	£165.00	26%	In line with other local authorities and to cover costs of maintenance of the Cemetery.
Purchase Fees - Kingsdown Cemetery - In green on plan - with selection	£765.00	£900.00	£135.00	18%	In line with other local authorities and to cover costs of maintenance of the Cemetery.
Purchase Fees - Kingsdown Cemetery - Burial plot for cremated remains	£200.00	£250.00	£50.00	25%	In line with other local authorities and to cover costs of maintenance of the Cemetery.
Traditional Graves - Unselected Graves (3rd row inwards - Allocated by council)	£865.00	£900.00	£35.00	4%	In line with other local authorities and to cover costs of maintenance of the Cemetery.
Traditional Graves - Selected Graves (yellow plots - Selected by members of public)	£1,040.00	£1,100.00	£60.00	6%	In line with other local authorities and to cover costs of maintenance of the Cemetery.
Traditional Graves - Unselected Graves - Green Eco Area (To now be inclusive of interment fee)	£865.00	£900.00	£35.00	4%	This fee has increased, but will now include the interment fee.
Monuments, Gravestones - for the right to erect or place - Vase with inscription	£72.00	£75.00	£3.00	4%	Rounded to nearest £5
Monuments, Gravestones - for the right to erect or place - Cremation tablet	£72.00	£75.00	£3.00	4%	Rounded to nearest £5
Monuments, Gravestones - for the right to erect or place - Inscription - additional to the first inscription	£51.00	£55.00	£4.00	8%	Rounded to nearest £5
Monuments, Gravestones - for the right to erect or place - Vase - with inscription placed on existing base	£51.00	£55.00	£4.00	8%	Rounded to nearest £5
Book of Remembrance Fees - 2 line entry	£44.00	£50.00	£6.00	14%	In line with other Local Authorities
Book of Remembrance Fees - 5 line entry	£74.00	£80.00	£6.00	8%	In line with other Local Authorities
Book of Remembrance Fees - 5 line with flower	£154.00	£180.00	£26.00	17%	One fee for either badge or emblem. This will avoid confusion for the public when ordering and is in line with other Local authorities

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Service	Actual	Proposed	Increase	Increase	Reason for increase above 3%
	2012/13	2013/14	£	%	
Book of Remembrance Fees - 5 line with badge/emblem	£164.00	£180.00	£16.00	10%	One fee for either flower badge or emblem. This will avoid confusion for the public when ordering and is in line with other Local authorities
Book of Remembrance Fees - 8 line with flower	£180.00	£210.00	£30.00	17%	One fee for either badge or emblem. This will avoid confusion for the public when ordering and is in line with other Local authorities
Book of Remembrance Fees - 8 line with badge/emblem	£190.00	£210.00	£20.00	11%	One fee for either badge or emblem. This will avoid confusion for the public when ordering and is in line with other Local authorities
Wall plaque - 10 years	£265.00	£300.00	£35.00	13%	Cost of plaques have increase, new fee in line with other local authorities
Vase Block Tablet - - replacement plaque	£155.00	£180.00	£25.00	16%	Increase is to cover the increase from supplier.
Bench Plaque - Cemeteries (5 per bench)	£210.00	£260.00	£50.00	24%	Increase covers cost of the bench and the plaque.
Bench Plaque - Cemeteries (5 per bench) - - Renewal	£0.00	£120.00	£120.00	New fee	Continues Lease for 10 years, covers maintenance and replacement of bench if it breaks or is vandalised
Bench Plaque - Cemeteries (5 per bench) - - Replacement Plaque	£0.00	£160.00	£160.00	New fee	Reduced to reflect that a new plaque does not extend lease.
Memorial Seat - Parks (Town Gardens, etc)	£940.00	£1,400.00	£460.00	49%	These benches are £400 more expensive to purchase as they have metal ends
Memorial Seat - Parks (Town Gardens, etc) - - Renewal	£600.00	£880.00	£280.00	47%	Continues Lease for 10 years, covers maintenance and replacement of bench if it breaks or is vandalised
Bench Plaque - Parks (5 per bench)	£210.00	£350.00	£140.00	67%	These benches are £400 more expensive to purchase as they have metal ends. Increase covers the cost of the bench and plaque.
Bench Plaque - Parks (5 per bench) - - Renewal	£0.00	£160.00	£160.00	New fee	Continues Lease for 10 years, covers maintenance and replacement of bench if it breaks or is vandalised
Bench Plaque - Parks (5 per bench) - - Replacement Plaque	£0.00	£160.00	£160.00	New fee	Reduced to reflect that a new plaque does not extend lease.
Exhumation - - Cremated Remains from Lawn of Remembrance	£132.00	£240.00	£108.00	82%	Same as Cremated Remains from Cemetery, but including VAT
Exhumation - - Cremated Remains from Cemetery	£110.00	£200.00	£90.00	82%	Fee to exhumation has not increased in 4 years. Should be the same as the interment fee.
Tree of remembrance (Small)	£110.00	£115.00	£5.00	5%	Rounded to the nearest £5
STEAM admission price - adult	£6.60	£8.50	£1.90	29%	Proposed increase following benchmarking exercise with similar facilities in other locations outside of the Borough
STEAM admission price - children	£4.40	£5.00	£0.60	14%	Proposed increase following benchmarking exercise with similar facilities in other locations outside of the Borough
STEAM admission price - seniors	£4.40	£7.50	£3.10	70%	Proposed increase following benchmarking exercise with similar facilities in other locations outside of the Borough

**Registration Services - Proposed Changes to Fees & Charges above 3% for 2013/14**

Appendix 1

For 2013-14 changes being proposed to fees and charges above 3%

Service	Actual 2012/13	Proposed 2013/14	Increase £	Increase %	Reason for increase above 3%
<b>Marriage &amp; CP Ceremony Fees</b>					
<b>Garden Room</b>					
<b>Administration Fee</b>	<b>7</b>	<b>10</b>			
Mon-Thurs	£150.00	£175.00	£25.00	16.7%	Market based pricing
Fri	£150.00	£195.00	£45.00	30.0%	Market based pricing
Sat	£200.00	£225.00	£25.00	12.5%	Market based pricing
<b>Juno Room</b>					
Mon-Thurs	£85.00	£95.00	£10.00	11.8%	Market based pricing
Fri	£85.00	£115.00	£30.00	35.3%	Market based pricing
<b>Approved Premises</b>					
Mon-Thurs	£300.00	£330.00	£30.00	10.0%	Market based pricing
Fri	£300.00	£350.00	£50.00	16.7%	Market based pricing
Sat	£330.00	£375.00	£45.00	13.6%	Market based pricing
Sun	£360.00	£400.00	£40.00	11.1%	Market based pricing
<b>Other (Non- Statutory) Ceremony Fees</b>					
<b>Garden Room</b>					
Mon-Thurs	£150.00	£165.00	£15.00	10.0%	Market based pricing
Fri	£150.00	£185.00	£35.00	23.3%	Market based pricing
Sat	£150.00	£200.00	£50.00	33.3%	Market based pricing
<b>Juno Room</b>					
Mon-Thurs	£95.00	£105.00	£10.00	10.5%	Market based pricing
Fri	£95.00	£125.00	£30.00	31.6%	Market based pricing
<b>Approved Premises</b>					
Mon-Thurs	£150.00	£175.00	£25.00	16.7%	Market based pricing
Fri	£150.00	£195.00	£45.00	30.0%	Market based pricing
Sat	£195.00	£220.00	£25.00	12.8%	Market based pricing
<b>Ceremony date changes/amendments</b>	£0.00	£25.00	£25.00	New	Market based pricing
<b>Nationality Checking</b>					
Nationality Checking -Adult	£50.00	£60.00	£10.00	20.0%	Market based pricing
Nationality Checking - Child	£25.00	£30.00	£5.00	20.0%	Market based pricing
Nationality Checking - Adult - Saturday	£55.00	£65.00	£10.00	18.2%	Market based pricing
Nationality Checking - Child - Saturday	£27.50	£35.00	£7.50	27.3%	Market based pricing
<b>Private Citizenship Ceremonies</b>					
Single	£50.00	£60.00	£10.00	20.0%	Market based pricing
Family	£75.00	£85.00	£10.00	13.3%	Market based pricing
<b>Certificates</b>					
Fast Track (within one hour)	£10.00	£15.00	£5.00	50.0%	Market based pricing
While You Wait (when available - 15 minutes)	£0.00	£25.00	£25.00	New	Market based pricing
<b>Civil Funerals</b>	£150.00	£160.00	£10.00	6.7%	Market based pricing

**Children & Adults - Proposed Changes to Fees & Charges above 3% for 2013/14**

Appendix 1

For 2013-14 changes being proposed to fees and charges above 3%

Service	Actual	Proposed	Increase	Increase	Reason for increase above 3%
	2012/13	2013/14	£	%	
Day Services Transport - Lower rate (return journey)	£1.05	£1.10	£0.05	4.8%	Coinage - 5p is minimum increase
Day Services Transport - Higher rate (return Journey)	£2.10	£2.20	£0.10	4.8%	Coinage

**Children & Families - Proposed Changes to Fees & Charges above 3% for 2013/14**

For 2013-14 changes being proposed to fees and charges above 3% are agreed as a basis for consultation by the relevant Cabinet Member as part of a Cabinet Member Decision Note.

Service	Actual	Proposed	Increase	Increase	Reason for increase above 3%
	2012/13	2013/14	£	%	
Workplace Nursery - Mornings	£20.55	£21.30	£0.75	3.6%	An approximate 3.5% increase here will help to offset the additional costs involved with children who attend for part days or who result in 'gaps' we are unable to fill because it is difficult to find a child who wants the mirror image of one who has a partial day attendance pattern. Although this is a higher increase this is moving The Children's Nursery fee structure into one which more closely resembles that of other settings in the borough
Workplace Nursery - Afternoons	£19.75	£20.45	£0.70	3.5%	An approximate 3.5% increase here will help to offset the additional costs involved with children who attend for part days or who result in 'gaps' we are unable to fill because it is difficult to find a child who wants the mirror image of one who has a partial day attendance pattern. Although this is a higher increase this is moving The Children's Nursery fee structure into one which more closely resembles that of other settings in the borough