

Calendar of Meetings 2013-14

Council

Date: 11th April 2013

Author: Director of Law and Democratic Services
Wards: All
Locality Affected: All
Parishes Affected: All

1. Purpose and Reasons

- 1.1 To consider and agree dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies for the Municipal Year 2013/14.
- 1.2 The Council Constitution requires the formal confirmation of the dates of Council meetings by Full Council at its Annual Meeting. To enable appropriate planning of meetings and nominations to Committees of the Council to take place, the Council is asked to provisionally approve the full calendar of meetings for 2013/14 in advance of the Annual Council meeting.

2. Recommendations

The Council is recommended to:

- 2.1 The Timetable of Meetings for 2013/14 as set out in Appendix 1 be approved for formal adoption by Annual Council.
- 2.2 The Director of Law and Democratic Services, in consultation with the Leader of the Council, be authorised to vary the dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies should this prove necessary for the efficient discharge of Council business.

3. Detail

- 3.1 Proposed dates for meetings of Cabinet, Committees and other bodies are attached at Appendix 1.
- 3.2 Dates are included in this Appendix for the One Swindon Leadership Board, Wiltshire Police and Crime Panel, Wiltshire Fire Authority and Safeguarding Boards for information only, as these meeting dates are arranged separately.
- 3.3 It is also proposed that the Director of Law and Democratic Services, in consultation with the Leader of the Council, should be authorised to vary the meeting dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies as set out in the Appendix should this prove necessary for the efficient discharge of Council business.

4. Alternative Options

- 4.1 No alternative options are proposed.
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Further information on the subject of this report can be obtained from Shaun Banks, Direct Dial 463606, sbanks@swindon.gov.uk.

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5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are no financial or procurement implications.

Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been taken fully into account in compiling this report.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no specific implications that relate to staff, sustainability, health, rural, crime and disorder within this report.

Links to One Swindon, Plans and Policies

- 5.4 The delivery of effective, accountable and transparent decision-making by the Council directly links to those parts of the current Corporate Plan relating to the "Service Improvement" and "Transforming the Organisation".

Diversity Impact Assessment

- 5.5 A Diversity Impact Assessment has not been completed for this report. Risk Management

6. Consultees

- 6.1 The Board Director Resources (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 None

8. Appendices

- 8.1 Appendix 1 - Proposed Council timetable 2013/14