

HEALTH AND WELLBEING BOARD

WEDNESDAY, 8 MAY 2013

PRESENT:- Councillors David Renard (Chair), Brian Mattock and Ray Ballman; Gavin Jones (Chief Executive, Swindon Borough Council), John Gilbert (Director of Adult Social Care/Children's Services), David Wray (Third Sector representative), Cherry Jones (Acting Director of Public Health), Dominic Tkaczyk and Julie Hughes (NHS Commissioning Board representatives), Paul Bearman (Clinical Commissioning Group) and Clare Davis (Healthwatch Swindon representative).

Apologies for absence were received from Dr Peter Crouch (General Practitioner representative) and Tony Ranzetta (Swindon Clinical Commissioning Group Accountable Officer) .

1. Declarations of Interest

The Chair reminded Members of the need to declare any known interests in any matters to be considered at the meeting. Gavin Jones (Chief Executive, Swindon Borough Council) made a non-prejudicial declaration of interest in respect of Agenda Item No. 8 in his capacity as a Trustee of Prospect Hospice. Councillor Ray Ballman made a non-prejudicial declaration of interest in her capacity as a Board Member of Seqol.

2. Public Question Time

Mr Brian Cockbill, a resident of Stratton St Margaret, asked a number of questions regarding public transport to and from Great Western Hospital. The members of the Board agreed that these questions should be forwarded onto the transport department for a response to be provided as it was not within the remit of the board to consider these issues in detail. Councillor Brian Mattock also agreed to raise the issue of public transport in his capacity as a Governor on the Great Western Hospital Trust. In response to Mr Cockbill's question regarding an individual client, the Board agreed that it was not in a position to respond to individual cases and Councillor Ray Ballman was able to provide a response at the meeting.

3. Minutes

Resolved – That the minutes of the meeting of the Shadow Health and Wellbeing Board held on 13th March, 2013, be confirmed.

4. Healthwatch Swindon Update

Clare Davis, Operations Manager for Parkwood Healthcare, updated members of the Board on Healthwatch Swindon which had commenced on 1st April and was being supported by Parkwood Healthcare. Two members of staff were currently employed and the recruitment process for the Chair and Board of Directors was currently taking place.

Permanent premises were being sought and staff were working on producing a community engagement plan, communications plan and a development plan,

along with populating a bespoke Healthwatch database with qualitative and quantitative data. It was likely that the Chair of Healthwatch Swindon would be the representative on the Health and Wellbeing Board in the future.

Resolved – That the Health and Wellbeing Board note and welcome the progress made on the development of Healthwatch Swindon.

5. Terms of Reference for the Health and Wellbeing Board

Cherry Jones, Acting Director of Public Health, presented the terms of reference for the Health and Wellbeing Board and explained that these had already been approved by Cabinet on 20th March 2013 and adopted by Full Council on 11th April 2013. She highlighted that the Board would receive reports from both the local Safeguarding Board and the Children's Trust Board and that the membership now included David Wray as a representative of Voluntary Action Swindon (VAS), Dr Peter Crouch as the GP representative and Tony Ranzetta as the Clinical Commissioning Group (CCG) representative.

The Leader of the Council had agreed at Full Council to notify the Board of the request made by both the Leader of the Labour Group and the Leader of the Liberal Democrat Group to become members of the Health and Wellbeing Board. The Board considered the request but agreed that it was not appropriate to invite further Elected Members onto the Board at the present time.

Resolved – (1) That the terms of reference for the Health and Wellbeing Board be agreed.

(2) That no further Elected Members be invited to join the Health and Wellbeing Board at the present time.

6. Developing the Joint Strategic Needs Assessment (JSNA)

Cherry Jones, Acting Director of Public Health, explained that one of the functions of the Health and Wellbeing Board was to prepare and publish the Joint Strategic Needs Assessment (JSNA) and that this identified the local health and wellbeing needs of the local population. A steering group was established in February 2012, which included representatives of all the key stakeholders, and their role was to lead and oversee the on-going JSNA process in Swindon. A number of Bulletins are in the process of being completed and these would be submitted to the Health and Wellbeing Board for ratification. These Bulletins would contain the key elements and findings for each area of work identified through the JSNA. A development plan identifying specific areas of work for 2013 was attached as an appendix to the report.

The Board agreed that an important element of the JSNA was to ensure that the outcomes were widely communicated to other organisations, in particular to inform their strategic and commissioning work. The work of the JSNA was closely aligned to the service design workshops of the Clinical Commissioning Group and highlighted the benefits of key stakeholders working together.

Resolved – (1) That the Health and Wellbeing Board note and agree the Joint Strategic Needs Assessment development plan.

(2) That the established Joint Strategic Needs Assessment Steering Group be authorised to lead the on-going Joint Strategic Needs Assessment process.

(3) That the Joint Strategic Needs Assessment be reviewed as a standard

agenda item for future Health and Wellbeing Board meetings.

7. Health and Wellbeing Draft Strategy

Cherry Jones, Acting Director of Public Health, presented the first draft of the Swindon Health and Wellbeing Strategy which sets out the overarching framework for health and care commissioning plans across the Borough. The draft would go out for consultation for four weeks and the final version would be presented to the Health and Wellbeing Board for ratification in July 2013.

Gavin Jones, Chief Executive, Swindon Borough Council, commented that he would like to see more focus on planning for end of life within the strategy. Cherry reported that the Clinical Commissioning Group were leading on an end of life strategy. She added that there would be a suite of measures within the next version of the strategy to ensure that success against outcomes could be measured.

Resolved - (1) That the Health and Wellbeing Board note the progress in the development of the Swindon Health and Wellbeing Strategy.

(2) That the Acting Director of Public Health be authorised to update the draft strategy taking on board the feedback and comments from the contributions of the stakeholders involved in the engagement process to date.

(3) That the Acting Director of Public Health be authorised to launch a consultation on the revised version of the draft Health and Wellbeing Strategy.

(4) That the final version of the Health and Wellbeing Strategy be submitted to the Health and Wellbeing Board for ratification at the July meeting.

8. Clinical Commissioning Group's Commissioning Plan for 2013-14 - A Clear and Credible Plan

Paul Bearman, Clinical Commissioning Group (CCG) presented the commissioning plan which sets out the approach by the Swindon CCG to the procurement of health services in order to deliver the 2013/14 commissioning intentions. The Health and Wellbeing Board were asked to support the plan and ensure that it contributed towards the delivery of the Swindon Joint Health and Wellbeing Strategy. The plan includes activity assumptions for 2013/14, proposed contract values and anticipated savings from the Quality, Innovation, Productivity and Prevention Programme. Responses from the consultation process were currently being collated and a new section on partnership working would be included within the plan.

The Commissioning Plan, Strategy for Care and the Commissioning Intentions for 2013/14 would be summarised in a more user friendly document and this was due to be completed by 31st May 2013 and would be brought to a future Health and Wellbeing Board for approval. Members of the Board were happy that integration had now been included within the plan and that it was important for further discussions to take place between the different organisations in order to optimise the health of the people of Swindon.

Resolved – (1) That the Health and Wellbeing Board agreed the Clinical Commissioning Group's Commissioning Plan.

(2) That the NHS Commissioning Plan be submitted to a future meeting of the Health and Wellbeing Board.

9. Dates of Future Meetings

Future meetings of the Health and Wellbeing Board were agreed as:-

10 th July 2013	2 – 4pm
11 th September 2013	2 – 4pm
13 th November 2013	2 – 4pm
8 th January 2014	2 – 4pm
12 th March 2014	2 – 4pm
7 th May 2014	2 – 4pm

The Board agreed that the meeting scheduled to be held on 11th September 2013 should be held in a community venue.

Signed at a meeting of the Board held on 10th July 2013

Person presiding at meeting at which minutes signed