

**ONE SWINDON BOARD AWAY DAY – NOTE OF MEETING
TUESDAY, 25TH JUNE 2013**

Present : Gavin Jones (SBC), Cllr David Renard (SBC), John Gilbert (SBC), Nigel Tucker & Jill Annal (JCP), Liz Rijnenberg (Wilts Probation), James Griffin (JGr) (SBC), Michelle Howard (SEQOL), Nicky Alberry (Influence), Heather Mitchell (SEQOL), Liz Holmes (Chair of CTB), Tony Ranzetta (CCG), Kieran Kilgallen (PCCs Office), Ian Jeary (Wilts Fire & Rescue), Pat Geenty (Wilts Police), Cllr Brian Mattock (SBC), Anita Randon (GWH), Cherry Jones (SBC), Alison Chamberlain (SBC).

Apologies for Absence : John Popowicz (Wilts Fire & Rescue), Paul Aviss (Wilts Probation), Nerissa Vaughan (GWH), Dr. Peter Crouch (CCG), Cllr Stan Pajak (SBC), David Wray (VAS), Cllr Jim Grant (SBC), Angus MacPherson (PCC)

Guests: Colin Levine and Rose Mahon (Nelson Trust), Dan Gascoyne (Essex County Council)

1.	Welcome and Announcements	
	Gavin Jones welcomed everyone to the meeting and set out the agenda for the meeting and identified the key objectives for the day.	
2.	Resourcing Community Budgets for Success	ACTION
	<p>JGr advised the meeting that the agenda packs included the Expression of Interest that was submitted to CLG in April, and confirmed that 40 other Local Authorities also submitted Expressions of Interest. He noted that it also set out One Swindon Board's commitment to a Community Budget as part of this submission and referred to the tour of Partners during May to test the waters around establishing a team of seconded staff to work on individual projects and was struck by the commitment of partners. He felt there was a sense of momentum and that there was a willingness to further develop a programme of work.</p> <p>Following the roundtable meeting in June, our 'ask' of Whitehall needed to be detailed and specific, and this has been shaped through discussions with partners. It contains 3 main elements:</p> <ul style="list-style-type: none"> • Better understanding around pooling/sharing resource and rewards • Integrated Frontline Workforce –capacity to push to agenda forward • Digital Service Redesign / behavioural redesign. <p>A decision is expected from Whitehall in the next couple of weeks but he felt Swindon's submission had a number of key strengths including its leadership. Whitehall was continuing to keep a watching brief including where it might be able to support the process.</p> <p>NA enquired whether the submission had enough emphasis on Growing Economy – she felt that the balance didn't seem quite right. GJ agreed that we needed clarification around the City Deal process, and whether the Board focuses everything on economy through City Deal or whether be included in both — Swindon's growing economy needs to leap off the page. Tony Ranzetta felt that a Context statement at the beginning of the EOI is needed to join things together more.</p> <p>The Board noted the presentation.</p>	
4.	Business Case Update and Review	
	Joined Up Local Procurement : Nicky Alberry (Chair of Influence) gave a short presentation on joined up local procurement highlighting the following points:	

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- An update on progress to date
- There was a lot of local spend that could be recycled into the local economy through the development and use of the right models.
- Local contracts should be mindful of the Social Value Act.
- The engagement of the Somerset Chamber of Commerce to undertake a piece of research around local procurement and areas of commonality.
- They will look at developing:
 - a supply chain project around the UTC
 - developing a dynamic and interesting on-line portal to address some of the barriers to procuring locally for small businesses. The portal will be a simple and straightforward tool which will match the buyer with the provider. It will enable large packages of work to be broken down into smaller more manageable packages which will allow SMEs to bid for contracts.
 - The possibility of running a test around a local project (for example the University Technical College or on a larger scale Witchelstowe) to identify benefits.
 - It is intended to run a workshop in July to share initial findings.

The Board discussed the following issues:

- Was the project being ambitious enough? Is there a bigger prize? Nicky advised that the business community's ask is not to launch something without proving it first. The ambition is to ultimately stimulate the Swindon economy, but also link to social aspects including apprenticeships, Plan 500 etc.
- SME contracts in the public sector.
- Would a Swindon Pound add local value?
- The need for local procurement to be dynamic and easy to use.
- Where did public services fit? It was noted that that public sector partners are very involved, work started with SBC to start to understand any barriers. Group discussed national procurement initiatives, and the fact that the Police use the South West Procurement Hub (this would be discussed separately).
- The benefits of the system being flexible enough to facilitate local businesses to improve skill sets.

Gateway Project

Tony Ranzetta (Chief Executive, CCG) updated the Board on this project, He gave a brief update on the history of this business case and reported on progress to date. This business case is on target at the moment. Next steps include:

- tapping into other funding streams;
- looking for independent evaluation of the process so far to get baseline assessments
- project is ready to go live early and he is already looking at the next project at the other end of the pathway.

The Board discussed the update including the following issues:

- The need to integrate the role of prevention and commissioning of services to help alleviate demand.
- If more money was invested into this project would it produce quicker better

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	<p>Patrick Weir made an presentation to the Board and highlighted:</p> <ul style="list-style-type: none"> • That this business case was not as well advanced as the others and he's still at the visioning stage. The ultimate aim is a One Swindon joined-up, linked-in workforce. With this in mind, the Ask from Whitehall was around a dedicated and independent resource to help co-ordinate and move this project forward. • Whilst the project was proceeding with care, opportunities such as using frontline staff to identify issues across organisations was still being examined against the backdrop of a changing skillset amongst the workforce. <p>The Board discussed the presentation and raised the following points:</p> <ul style="list-style-type: none"> • How will we quantify benefits and share rewards? • How will it work in practice? • What is partners' involvement? • What is the evaluation process? • How would engagement operate and how could a measure on prevention and reduction on demand be produced? • Why was there a requirement to pilot the initiative – wasn't there an opportunity to learn from a "live" project? • Whether the Board was getting hung up on the practicalities of the integrated workforce, the project should be about Public Value, about merging resources, providing a simple One Stop Shop approach. • Pat Geenty indicated that he is keen to put resource into this project and will ask Andy Tatum to take the lead on this project to give more momentum into getting this off the ground more quickly. <p>The Board thanked the Project Leads for their work together with those who made presentations and reiterated their support for all the projects..</p>	
5.	ISIS Project	
	<p>Rose Mahon and Colin Levine from the Nelson Trust joined the meeting to talk about the ISIS Project, which is currently being run in Gloucester. It is intended to replicate the project in Swindon.</p> <ul style="list-style-type: none"> • ISIS is a residential addiction treatment centre which also includes education, family support and resettlement housing, it is a specialist service for women offenders which addresses both women's offending behaviour and their presenting bio-psycho-social needs. • It has intensive one to one key working, psycho-educational group work, access to multiple agencies under one roof and accepted NHS patients on abstinence based 3-6 month residential basis. • In 2009 the Project received an award from the Centre for Social Justice. • In Swindon there were approximately 75 "in the system" and 20 serving prison sentences. • Two thirds of women entering the prison system nationally lose their home and this affects over 18,000 children. • The project gives on-going practical support and teaches life skills & supports integration. • The project was willing to share data it collected on a quarterly basis with the Board. • By addressing the various needs of women in a safe environment it helped 	

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	<p>reduced their dependence on public sector services.</p> <p>After the presentation The Board raised the following points:</p> <ul style="list-style-type: none"> • Enthusiasm for the project and whether the project had sourced premises in Swindon yet. Rose Mahon advised that they are looking at Town Centre premises and had two options under consideration. • There might be some common interest with services provided by the probation service, especially their outreach work. <p>The Board thanked Rose Mahon and Colin Levine for their presentation and welcomed further updates on the project as it developed in Swindon.</p>	
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6.	Joined Up Research	
	<p>James Griffin (Head of Strategy & Research, Swindon Borough Council) and Anita Randon (GWH) gave a joint presentation around customer commonality. They asked the Board to sponsor a workshop to look at some of our linked communities.</p> <p>The Board discussed the following points:</p> <ul style="list-style-type: none"> • How to resource the work to maintain progress. • The need for common definitions to be used or at least understood, for example the se of the term community often meant different things to different partners. • The need to target resources to increase the likelihood of reducing pressures on service delivery. • The mapping of organisational priorities to identify common areas of interest. • The advantage of good intelligence and a supple system both internally and in helping communities understand what help is available to them. • The potential benefits of being able to bring common energy, as opposed to individual energy any problem. <p><u>It was agreed</u> that the Delivery Board will run a workshop in August, structured interviews will be held during July/August, report back to Leadership Board before the meeting in October.</p>	

7.	Presentation on Community Budgets	
	<p>Dan Gascoyne (Essex County Council) gave a presentation on Community Budgets and outlined the experiences of Essex during the Community Budget pilot last year. He talked about the language used in community budgets and suggested not focussing too heavily on savings - it is not all about the finances.</p> <p>The presentation included:</p> <ul style="list-style-type: none"> • Some of the research arising from the pilot areas, and in particular, lessons learnt from Manchester. • Areas of potential savings in Essex over the next five years. • The project team originally working on the Government submission. • The strategy on what to spend and where to identify savings. • The importance of people understanding the process and value to them. • The identification of key priority areas within Government Guidelines. • Single response intervention. • Cost benefits and validation within any Government submission. • The benefits of a Governance Project Board with Leads clearly identified in 	

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	<p>order to allow them to communicate effectively with each other and to facilitate effective management and solid governance.</p> <p>In Essex their final business cases are:</p> <ul style="list-style-type: none"> • Integrated Commissioning/ Family solutions – troubled families/ Skills for growth / Deal for Growth/ Reducing Domestic Abuse/ Reducing Reoffending/ Strengthening Communities <p>He emphasised the importance of:</p> <ul style="list-style-type: none"> • robust governance arrangements from the outset • robust programme management is essential & reporting lines need to be in place. • Don't think of community budgets as an initiative, it's more than that, it's a transformational journey. <p>Essex has a programme cost/benefit summary both in cash and in kind by Partner and each project is broken down.</p> <p>The Board asked, what had been the biggest challenge during the process? Dan Gascoyne replied that the biggest problem, was the buy-in of all key players/ownership/sponsorship and keeping everyone informed at each stage of the process.</p> <p><u>It was agreed</u> that the next steps for the Board were:</p> <p>(1) To strengthen the Community Budget narrative .</p> <p>(2) Accelerate and develop the Integrated Workforce Business case.</p> <p>(3) Continue with customer commonality work – interviews and workshop.</p> <p>(4) Continue work on the existing Business cases .</p>	
8.	Mr. Chris Hatrick, Wiltshire Fire and Rescue	
	The Board expressed their thanks to Chris Hatrick, Wiltshire Fire and Rescue who recently retired. They thanked him for his hard work over the years on the Partnership Board and wished him well in the future.	
9.	Date and Time of Next Meeting	
	It was noted that the next meeting of the Board would be held on Tuesday 23 rd July, 6-8pm, Civic Offices in the Function Room.	

