

[Insert name and address of relevant licensing authority and its reference number (optional)]

## Application to vary a premises licence under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

I/We LYDIARD PARK being the premises licence holder, apply to vary a  
(Insert name(s) of applicant)  
premises licence under section 34 of the Licensing Act 2003 for the premises  
described in Part 1 below

Premises licence number

881110009 PREM

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference, or description <u>LYDIARD PARK</u> <u>LYDIARD TREHOTE</u>	
Post town <u>SWINDON</u>	Post code <u>SN5 3PA</u>

Telephone number at premises (if any)

01793 770401

Non-domestic rateable value of premises

£12,600.00

#### Part 2 – Applicant details

Daytime contact telephone number

01793 770401

E-mail address  
(optional)

e.valentine@swindon.gov.uk

Current postal  
address if  
different from  
premises address

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Post Town

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Postcode

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### Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible?

Please tick Yyes

☐

If not do you want the variation to take effect from

Day	Month	Year
25	11	2013

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

We are seeking a variation to extend licensable activities by one hour from 00:00 to 01:00

## Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Please tick ☒ yes

### Provision of regulated entertainment

- |    |   |                                     |
|----|---|-------------------------------------|
| a) | plays (if ticking yes, fill in box A)   | <input checked="" type="checkbox"/> |
| b) | films (if ticking yes, fill in box B)   | <input checked="" type="checkbox"/> |
| c) | indoor sporting events (if ticking yes, fill in box C)  | <input type="checkbox"/>            |
| d) | boxing or wrestling entertainment (if ticking yes, fill in box D)   | <input type="checkbox"/>            |
| e) | live music (if ticking yes, fill in box E)  | <input checked="" type="checkbox"/> |
| f) | recorded music (if ticking yes, fill in box F)  | <input checked="" type="checkbox"/> |
| g) | performances of dance (if ticking yes, fill in box G)   | <input checked="" type="checkbox"/> |
| h) | anything of a similar description to that falling within (e), (f) or (g)<br>(if ticking yes, fill in box H) | <input type="checkbox"/>            |

### Provision of entertainment facilities for:

- |    |   |                                     |
|----|---|-------------------------------------|
| i) | making music (if ticking yes, fill in box I)  | <input type="checkbox"/>            |
| j) | dancing (if ticking yes, fill in box J)   | <input checked="" type="checkbox"/> |
| k) | entertainment of a similar description to that falling within (i) or (j)<br>(if ticking yes, fill in box K) | <input type="checkbox"/>            |

Provision of late night refreshment (if ticking yes, fill in box L) ☒

Sale by retail of alcohol (if ticking yes, fill in box M) ☒

In all cases complete boxes N, O and P

# A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	09.00	00.00	Please give further details here (please read guidance note 3)	Both	✓
Tue	09.00	00.00			
Wed	09.00	00.00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	09.00	00.00			
Fri	09.00	00.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	09.00	00.00			
Sun	09.00	00.00			

# B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	09.00	00.00	Please give further details here (please read guidance note 3)	Both	✓
Tue	09.00	00.00			
Wed	09.00	00.00	State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur	09.00	00.00			
Fri	09.00	00.00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	09.00	00.00			
Sun	09.00	00.00			

# C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

# D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed					
Thur			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		

Sun			

## E

<b>Live music</b> Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
				Outdoors	
				Both	✓
Day	Start	Finish			
Mon	09.00	01.00	Please give further details here (please read guidance note 3)		
Tue	09.00	01.00			
Wed	09.00	01.00	State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	09.00	01.00			
Fri	09.00	07.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	09.00	01.00			
Sun	09.00	01.00			

## F

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
				Outdoors	
				Both	✓
Day	Start	Finish			
Mon	09.00	01.00	Please give further details here (please read guidance note 3)		
Tue	09.00	01.00			
Wed	09.00	07.00	State any seasonal variations for playing recorded music (please read guidance note 4)		
Thur	09.00	07.00			

Fri	09.00	01.00	Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)
Sat	09.00	01.00	
Sun	09.00	07.00	

## G

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
				Outdoors	
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	09.00	00.00	Please give further details here (please read guidance note 3)		
Tue	09.00	00.00			
Wed	09.00	00.00	State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur	09.00	00.00			
Fri	09.00	00.00	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	09.00	00.00			
Sun	09.00	0.00			

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor	
				Outdoor	
Mon				Both	

Tue			<u>Please give further details here</u> (please read guidance note 3)
Wed			
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)
Fri			
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Sun			

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>				
						<u>Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 2)</u>	
						Indoors	
						Outdoors	
Day	Start	Finish	Both				
Mon			<u>Please give further details here</u> (please read guidance note 3)				
Tue							
Wed			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)				
Thur							
Fri			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)				
Sat							
Sun							



<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 2)		Indoors	
					Outdoors	
					Both	✓
Day	Start	Finish	Please give a description of the facilities for dancing you will be providing			
Mon	09.00	01.00	Please give further details here (please read guidance note 3)			
Tue	09.00	01.00				
Wed	09.00	01.00	State any seasonal variations for providing dancing facilities (please read guidance note 4)			
Thur	09.00	01.00				
Fri	09.00	01.00	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat	09.00	01.00				
Sun	09.00	01.00				

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within I or J</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing			
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [Y] (please read guidance note 2)		Indoor	
					Outdoor	
Mon					Both	

Tue			Please give further details here (please read guidance note 3)
Wed			
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 4)
Fri			
Sat			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 5)
Sun			

L

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	✓
				Outdoors	
Day	Start	Finish		Both	
Mon	09.00	01.00	Please give further details here (please read guidance note 3) Within market		
Tue	09.00	01.00			
Wed	09.00	01.00			
Thur	09.00	01.00	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Fri	09.00	01.00			
Sat	09.00	01.00			
Sun	09.00	01.00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			Will the sale of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	
				Both	
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon	09.00	01.00			
Tue	09.00	01.00			
Wed	09.00	01.00			
Thur	09.00	01.00			
Fri	09.00	01.00			
Sat	09.00	01.00			
Sun	09.00	01.00	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

Swinton Borough Council does not permit any adult entertainment, services or activities on the premises of Hyndland Park that would give rise to concern in respect of children.

**O**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			Grounds of Hyndland Park open to public 07.30 to dusk daily. Flamb Field & associated car parking available to hire 09.00 - 01.00 (excl. 25 Dec) Hyndland House & Walled Garden, Tues to Sun 11am to 5pm (Nov - Feb at 4pm) open outside these hours to events & private hire 09.00 - 01.00

Wed			<u>Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</u>
Thur			
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

I have enclosed the premises licence ☒ Please tick ☒ yes

I have enclosed the relevant part of the premises licence ☐ If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

**P**

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

- a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

- b) The prevention of crime and disorder

Event organisers sign up to agree to Swindon Borough Council's Terms & Conditions of hire & must submit full event safety management plan & engage with Swindon Event Safety Advisory Group. Event will have adequate staffing - SIA trained security staff & marshals on duty

- c) Public safety

Event organisers must provide emergency procedures plan & risk assessments including fire safety risk assessment

- d) The prevention of public nuisance

Event organisers under the SBC Terms & Conditions of hire agree to adhere to recommended noise levels. They will work with highway team on the traffic management plan for events & Terms & Conditions include clearance & disposal of litter arrangements as part of event safety management plans.

- e) The protection of children from harm

These events are marketed to the townsmen sector so no children will be at events.

Please tick ✓ yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

✓ \* Internal  
cost code  
will be  
supplied  
on request  
✓  
✓

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

**Part 5 – Signatures** (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature

*[Handwritten signature]*

Date

14-05-2013

Capacity

LYDIARD MANAGER

Where the premises licence is jointly held signature of 2<sup>nd</sup> applicant (the current premises licence holder) or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)

EMMA VALENTINE, EVENTS & MARKETING OFFICER  
LYDIARD PARK  
LYDIARD TREHOVE

Post town SWINDON

Post code SN5 3PA

Telephone number (if any) 01793 770401

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

e.valentine@swindon.gov.uk

## Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

## Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.