

## Head of Internal Audit Update

### **Audit Committee**

**Date: 4<sup>th</sup> February 2014**

Author: Head of Internal Audit  
Wards: None  
Locality Affected: None  
Parishes Affected: None

---

### **1. Purpose and Reasons**

- 1.1 To present Members with a summary of the main issues arising from the Internal Audit reports finalised since the Audit Committee meeting in November 2013, to update Members with regard to progress against the annual internal audit plan and other key issues.
- 1.2 The Council's Audit Committee has a strategic role to ensure that the Council's assurance framework is operating effectively. To this end it should seek assurance that key areas that contribute to this framework are operating properly.
- 1.3 The Council's Internal Audit section is a key component of the assurance framework and therefore it is essential that this Committee monitor its performance against the annual plan along with the implementation of agreed recommendations by Client departments.

### **2. Recommendations**

The Committee is recommended to:

- 2.1 It is recommended that the contents of the report be noted.

### **3. Detail**

Reports Issued

- 3.1 Details of Internal Audit reports finalised since the November 2013 Audit Committee are set out in Appendix 1. The appendix sets out the key audit recommendations made along with the overall risk assessment to the Council.

Progress on completion of Internal Audit Plan 2013/14

- 3.2 The progress to date against the 2013/14 audit plan is set out in Appendix 2.
  - 3.3 To date, 79% of the number of audits in the Annual Internal Audit plan has been completed against a target of 79%.
  - 3.4 The results of our Customer Feedback forms to date shown that 92.86% of customers rating the audit service as good or excellent with the remaining 7.14% scoring good – average.
- 

Further information on the subject of this report can be obtained from Nick Hobbs,  
Direct Dial Telephone Number: 01793 463940, [nhobbs@swindon.gov.uk](mailto:nhobbs@swindon.gov.uk).

## Head of Internal Audit Update

### **Audit Committee**

**Date: 4<sup>th</sup> February 2014**

#### Risk Management

- 3.5 The Internal Audit section provided the risk management function whilst the Council's Risk Manager was off on maternity leave. An update regarding work undertaken during this period and the current position regarding risk management was presented to the last Audit Committee meeting. This cover came due to come to an end at the end of December 2013 on the return of the Risk Manager.
- 3.6 CIPFA has updated its guidance regarding Local Authority Audit Committees in their publication *Audit Committees: Practical Guidance for Local Authorities and Police: 2013 Edition*. A paper on this will be brought to the next meeting of this committee.

#### **4. Alternative Options**

- 4.1 Not Applicable

#### **5. Implications, Diversity Impact Assessment and Risk Management**

##### Financial and Procurement Implications

- 5.1 There are no direct financial implications arising from this report.

##### Legal and Human Rights Implications

- 5.2 Internal Audit is a statutory requirement of the Accounts and Audit Regulations 2011. The Internal Audit service also provides assurance to the Director of Finance regarding the requirements of Section 151 of the Local Government Act 1972.

##### All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 None

##### Links to One Swindon, Strategic Objectives, Plans and Policies

- 5.4 Internal Audit's remit is to examine the adequacy of the Council's governance, risk management and internal controls. Effective systems of governance, risk management and internal control within the Council will help to ensure that the objectives set out in One Swindon and the Council's Corporate Strategy is achieved.

##### Diversity Impact Assessment

- 5.5 None

## Head of Internal Audit Update

**Audit Committee**

**Date: 4<sup>th</sup> February 2014**

### Risk Management

- 5.6 Potential risks to the Council are identified in the individual audit reports summarised in Appendices 1 and 2.

### **6. Consultees**

- 6.1 The Board Director: Resources (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.
- 6.2 All service managers, Directors, Group Directors and Members who have contributed to individual audits during the course of 2013/14.

### **7. Background Papers**

- 7.1 None

### **8. Appendices**

Appendix 1 – Internal Audit Reports finalised since the November 2013 Audit Committee.

Appendix 2 – Progress against the Internal Audit plan 2013/14