

Notes of Meeting : ONE SWINDON BOARD : TUESDAY 28 JANUARY 2014

Present: Gavin Jones (SBC), Councillors David Renard, Stan Pajak, Jim Grant and Brian Mattock (SBC), John Gilbert (SBC), Liz Rijnenberg (Wiltshire Probation), James Griffin (SBC), Heather Mitchell (SEQOL), Liz Holmes (Chair of CTB), Tony Ranzetta (CCG), Angus Macpherson (PCC), Simon Routh-Jones (Wilts Fire and Rescue), Pat Geenty (Wiltshire Police), David Wray (VAS), Cherry Jones (SBC), Janet Beattie (SBC), John Popowicz (Wilts Fire and Rescue), Maria Moore (GWH), Alison Chamberlain (SBC), Nigel Tucker (JCP), Nicky Alberry (Chair of Influence)

Apols: Paul Aviss (Wilts Probation), Dr.Peter Crouch (CCG), Liz Holmes (Chair of CTB), Michelle Howard (SEQOL)

Observers: PST Team : Carmel Burton (SBC); Ian Jeary (Wiltshire Fire); Paul Saunders (Wiltshire Police); Russell Frith (Wiltshire Probation Trust); **Guests:** Richard Todd (Social Investment); Gavin Calthrop (SBC);

1.	Welcome and notes of last meeting	ACTION
	<p>Cllr David Renard welcomed everyone present to the meeting, and thanked Richard Todd for attending for the Social Investment Update item.</p> <p>The notes of the last meeting of the One Swindon Board Away Day held on 17 December 2013 were agreed as an accurate record. It was noted that action points from the Away Day were being picked up as part of this meeting's agenda.</p>	
2.	Enabling Transformation through shared data and analysis	ACTION
	<p>The Board received a presentation from James Griffin, Head of Strategy and Research at SBC. He confirmed that he has been working on this project with John Popowicz, Head of Community Safety, Protection and Partnerships at Wilts Fire & Rescue Service, and advised members that they will be asked to give a virtual agreement to the protocol on sharing data and an in principle agreement on the implementation plan.</p> <p>John Popwicz asked members to note that this project will allow all agencies to feel confident about data and information sharing, especially if there is strong leadership from this Board.</p> <p>During discussion the following issues were raised:</p> <ul style="list-style-type: none"> • It was queried and confirmed that the virtual recommendations that organisations will be asked to agree to will be circulated to all Board members. • Members noted the example case of potential data sharing opportunities (circulated at the meeting) produced at a workshop held with Whitehall colleagues. This shows the level of detail that can be shared if agencies co-operate and willingly share information, and shows the benefit of drilling information down to household level for multi-agency working. 	

	<ul style="list-style-type: none"> • A statement of leadership is required from the Board around the protocol on data sharing, and constant attention will be required on how it is embedded into work practices. • The virtual sign off request will be circulated prior to the next meeting of the Board and the implementation plan will be discussed at the next meeting on 18 March 2014. • It was noted that there should be recognition of the costs that will be involved (such as training) as a consequence of improved data sharing. 	John Popiowicz & James Griffin
3.	Towards a One Swindon Transformation Hub	ACTION
	<p>The Board received a presentation from Gavin Jones which considered the shared change capacity and capability required to realise the Board's Strategy, the extent to which this is best provided by a jointly commissioned One Swindon Transformation Hub, and what it would take to quickly put in place a Hub that is fit for purpose. The Board noted the update given on the progress with discussions; problems and challenges that have arisen; issues with capacity and capability; areas of common interest and common customer cohorts; the drive to not drop existing staff directly into the hub; and how the hub would be a centre of excellence on change.</p> <p>During discussion the following issues were raised:</p> <ul style="list-style-type: none"> • Learning disabilities could be used as an example of looking at where support makes better sense for users. • The need for better sharing of data to enable the hub to complete more comprehensive analysis and interpretation. • The opportunities for the private sector to engage with the hub and the correct timing for their involvement. • The need to build an on-going commitment to the hub and the stages required in its development. The input of partners will be reviewed and brought back to the next Board meeting on 18 March 2014 as part of an update on this project. • How the Borough Council can 'plug' the funding gap initially based on confirmation that other organisations will commit to the project. 	Gavin Jones
4.	Business Case Updates	ACTION
	<p>The Board received updates on the following business cases:</p> <p><i>Town Centre Team</i> Gavin Jones highlighted how this project is a good example of integrated working achieving both 'cashable' and 'non-cashable' savings. The Project Team has been formed and they are now looking at potential premises. The preferred building is the Plus One building on the Civic Campus. It was confirmed that this should be going live from 1 May 2014.</p> <p><i>Integrated Front Line Workforce</i> Pat Geenty confirmed that the area of work now being looked at is systems contributing to reducing anti-social behaviour. Implementation is expected in October 2014, and this will tie into the</p>	

	<p>Town Centre Team business case. Triangulation would also be possible with the troubled families work as this ties in too. It was noted that systems methodology could be applied using frontline staff themselves to help co-design.</p> <p><i>Local Supply Chain and Procurement</i> Nicky Alberry referred the Board to the Business Case enclosed with the agenda, requesting £50,925 to pump prime this project for the first year. Some organisations have submitted spending information and an initial analysis has taken place on this data. For example, Swindon Borough Council spends £60m locally which generates around an additional £45m spend in the local economy. The project has a realistic target of generating an additional £10m spend in the local economy each year, and potentially creating a minimum of 350 new jobs. The Board agreed to fund this project.</p> <p><i>SAIL Project</i> John Popowicz highlighted to the Board that some concerns had been raised that this project would not reduce demand. Meetings have been held and options drawn up to move forward however. A new multi-agency website called 'My Care, My Support' has been developed and is being used as the format for delivering early intervention services. The target for the referral hub for partners to be open is either April or May 2014 but commitment will be required from partners to only use this website. It was agreed that the link to the website would be distributed.</p> <p><i>Community Navigators</i> Tony Ranzetta confirmed that this project has gone live and prevented 3 admissions in the first week with a saving of £17k.</p>	Alison Chamberlain
5.	Looking forward to the Network Challenge meeting on 25 February 2014	ACTION
	The Board received an update from James Griffin on the above meeting which is taking place in February and which will take stock of the progress made towards our shared objectives. There will be an opportunity towards the end of February for Board members to meet with directors from Whitehall to discuss the next steps. There also may be some new resources available.	
6.	Social Investment Update	ACTION
	<p>John Gilbert and Tony Ranzetta provided the Board with an update on the work undertaken so far on Social Investment to enable a new way of bringing additional resources and rigour to the development of early intervention and preventative services, and access to more flexible capital funding.</p> <p>A list of things being considered for social investment needs to be gathered, and it will be useful for Richard Todd and his team to narrow these down. At the recent workshop with four priority areas were looked at, and his team are now looking at feasibility studies. One outcome was the recognition that the nature of contracting may need</p>	

	<p>to change.</p> <p>Richard Todd addressed the Board and confirmed that there is a desire to build on the foundations of partnership work already in place in Swindon. He is trying to explore if strategic plans could be supported if they were funded differently, keeping an open mind on the best options. Proposals will be brought to the next Board meeting being held on 18 March 2014.</p>	Richard Todd/John Gilbert
7.	Wiltshire Fire and Rescue Update	ACTION
	<p>The Board received a presentation from Simon Routh-Jones, Chief Fire Officer at Wiltshire Fire & Rescue Service, concerning the future of the Service. He highlighted the vision and direction of the Service, and the Medium Term Financial Outlook indicating the pressures the Service is facing. He outlined the options available to the Service by either standing alone or looking at a collective approach, and noted the common factors between the Wiltshire and Dorset Services and how joining the two will bring benefits to partners and the community. The proposals will come out for full consultation in June 2014.</p> <p>During discussion the following issues were raised:</p> <ul style="list-style-type: none"> • The police service are operationally supportive of this direction of travel. • The lack of clear direction from central government on service mergers. • Opposition from the Fire Brigade Unions to proposals to cut staff and stations, though the majority of savings will come from cuts to the senior officer structure rather than frontline staff. • The ties that the Service has into the work of other organisations and how they can assist them with community issues. • The possibility of fire personnel becoming link workers during station down time. • Cllr Grant offered to make contact with Trade Unions to ensure they understand the ethos of One Swindon and are signed up to its principles and outcomes. • Partnership working being strengthened by the proposed merger of the two Services rather than being weakened. 	Cllr Jim Grant
8.	Building a better understanding of One Swindon	ACTION
	<p>Nicky Alberry raised concerns that general levels of awareness of the Board were low. There is a lack of appreciation of the work that partner organisations are doing and there are strong examples of effective joint working which could be publicised.</p> <p>Gavin Calthrop confirmed that a small task group could be set up to look at a communications plan which could then be brought back to a future meeting of the Board. Any communication should be approached through the eyes of the public, helping them to see the benefits and difference of having One Swindon.</p> <p>James Griffin confirmed that the Network could provide funding for</p>	

	<p>promotion if a case is put forward to Whitehall. This would also be an opportunity to raise the national profile of Swindon.</p> <p>It was noted that the best ambassadors will be people working within the partner organisations and it is imperative that they understand the benefits. It was agreed that a task group would be set up to look at this.</p>	Gavin Calthrop
9.	Any Other Business	ACTION
	<ul style="list-style-type: none"> Liz Rijnbergen updated the Board on the progress made on probation changes. Contracts will be let over the next 12 months, and the Competition Team are currently speaking to stakeholders for their input on what is required from a new provider. It was agreed that the competition team would attend the next meeting of the Board on 18 March to discuss any issues and concerns. <p>The Chair noted that Alison Chamberlain, Partnership & Communities Manager, will be leaving Swindon Borough Council at the end of February and thanked her on behalf of the Board for her contribution and hard work.</p>	Liz Rijnbergen