

## **WILTSHIRE POLICE AND CRIME PANEL**

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### **DRAFT MINUTES OF THE WILTSHIRE POLICE AND CRIME PANEL MEETING HELD ON 6 FEBRUARY 2014 AT KENNET ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN.**

#### **Present:**

Cllr Abdul Amin, Cllr Glenis Ansell, Cllr Andrew Bennett, Cllr Richard Britton (Chairman), Cllr Brian Ford (Vice Chairman), Malcolm Grubb, Cllr Russell Hawker, Cllr Charles Howard, Cllr Peter Hutton, Cllr Julian Johnson, Amanda Newbery, Cllr Linda Packard and Cllr Teresa Page

#### **Also Present:**

Clive Barker – Chief Finance Officer (OPCC), Cllr Trevor Carbin, Patrick Geenty - Chief Constable, Cllr Jon Hubbard, Kieran Kilgallen - Chief Executive (OPCC) and Angus Macpherson – Police and Crime Commissioner

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#### **1 Apologies for Absence**

Apologies were received from Dr Carlton Brand.

Mark Gwynne attended as his representative.

#### **2 Minutes and matters arising**

##### **Decision:**

**The minutes of the meeting held on 15 January 2014 were agreed as a correct record and signed by the Chairman.**

#### **3 Declarations of interest**

There were no declarations of interest.

#### **4 Chairman's Announcements**

The Chairman announced that item no. 9 would be taken before item no. 7 as the Chief Constable had to leave by 11am.

#### **5 Public Participation**

There were no questions asked or statements given.

## 6 PCC Diary report

The PCC's diary report was noted.

The Commissioner was questioned on the position of Neighbourhood Watch, as mentioned on Friday 20 December. He explained that this was in relation to how the project board was working, and that they were working with a Wiltshire Council project officer and OPCC support. A system had been identified and a business case would be brought forward.

Regarding his reference to the number of killed and seriously injured (KSI) on 9 January, he explained that Wiltshire was bucking the trend as other areas figures were not falling. He noted the impact that the Safe Drive, Stay Alive course had on young people and drew attention to the involvement of speedwatch in the Chief Constable's Harness day, a high visibility road policing operation.

Patrick Geenty, the Chief Constable drew attention to the impact speedwatch was having in some villages and the partnership work with Wiltshire Council and the Community Safety Partnerships in identifying highways hotspots. He noted the local and national debate on the effectiveness of speed cameras, stating that Wiltshire had seen no increase in incidents since they had been turned off. However he continued to support the use of mobile cameras.

The Commissioner explained that he had a quarterly meeting with the Head of Roads Policing where KSI figures were reported together with individual case reports. Although details were available on the age ranges involved there was no identifiable behaviours as a cause.

The Splash programme, as mentioned on 10 January and which the Chief Constable was the Chair and trustee of, used a referral system through schools and other agencies. He explained that there was a core group seen every three to four years, and once it was not needed they moved out of the programme.

The Commissioner noted the constructive work with the Community Safety Partnerships (CSP) and highlighted the variety of approaches being taken nationally. He would take note of best practice on how the OPCC relates to CSPs and would clarify the relationship over time. The relationship between the CSPs and local safety forums in towns and villages would be driven by the CSP.

Regarding his reference to his attendance at the Health and Wellbeing Board on 16 January, the Commissioner expressed his pleasure at being a member and viewed it as a key board going forward. He acknowledged the link between health and low level crime, and would be presenting two reports to the next Health and Wellbeing Board on health and mental health issues in custody.

The Swindon Health and Wellbeing Board runs in parallel with the Wiltshire Board. It was hoped that the Neighbourhood Watch, Neighbourhood Alert system would be used in the future to put out health messages.

## **7 Formal consideration of the PCC's proposed precept for 2014-15**

The Commissioner introduced his precept proposal, drawing attention to the detailed information already presented to the Panel at the 15 January meeting which gave further details.

He noted the need for careful use of language as it was the police precept which was being debated and not council tax which was determined by a different organisation doing different work.

He detailed his extensive public consultation through a variety of means including email, media and visiting the locality meetings and area boards throughout the county. 130 responses had been received and over half had been in support of his proposal.

The advice of the Chief Constable and the OPCC Chief Finance Officer had also been considered in the paper before the Panel today. The Commissioner noted that the Chief Constable had asked for a 10% increase to be consulted on which would provide more money for policing.

An additional investment in the National Crime Agency had seen available grants further topsliced, in addition to contributions to the IPCC, HMIC and the Minister's Innovation Fund, and his proposal was to increase the local tax base which would allow policing to be maintained in the face of further government cuts.

The difference in the balance of funding between local authorities was explained with Wiltshire 60% funded by local taxation and 40% national funding and Swindon 52% funded by local taxation and 48% national. This was compared to the OPCC which was 64% funded by government grants and only 36% funded locally.

The effect of grant cuts was disproportionate with the spending level being reduced by 6% to 7% for Wiltshire and Swindon against a reduction of nearer 12% for the OPCC.

He drew attention to the difficulty in consulting when the referendum threshold limit was unknown, and there was no certainty on the future of freeze grants.

In responding to a query on reserves he drew attention to the reserves paper that was circulated at the meeting (and attached to these minutes). £2.5 million was being put into estates transformation reserves and any money made from the move out of the Salisbury Police Station would be re-invested in the estate and new accommodation.

Clive Barker, Chief Finance Officer, confirmed that the 1.99% increase would generate £770,000 and explained that the strategy was to allow funding to be available in the future as there was no certainty on the future of the freeze grant, which was worth £435,000 in 2014/15 which would be forfeited if the 1.99% increase was implemented.

He explained that reserves were projected to decrease over the next three years as capital projects will not be completed by the end of the first year. There was no statutory requirement on the level of reserves held however it was maintained at a level of 3% to 5%. The general reserve had been reviewed and would now hold a level of 3% rather than 4% of the spend.

Policing numbers would be maintained at a minimum of 1,000, however the management structure was being reduced and the Chief Constable's operation review had not been finalised so this was a working assumption. There would be no reduction in PCSO numbers and these may be increased in the future.

The Commissioner was asked about the credibility and public perception of setting the precept at 1.99% knowing that the referendum threshold limit was 2%, and he explained that he had consistently consulted on a figure of £3.15 or £3 for three years to protect frontline policing, and not a percentage figure.

When asked what the impact in terms of delivery the additional 8% would have had a 10% increase had been consulted on the Commissioner explained that there would be no increase in money, only a reduction in savings.

There were no public questions asked.

The Panel debated the credibility and perception of the 1.99% increase. They appreciated that the public perception on the proposal being the maximum permitted without triggering a referendum could be viewed negatively and voiced concern on the effect to neighbourhood policing.

They welcomed the extensive consultation carried out and supported the Commissioners view that the government's delay in announcing details of the referendum threshold and freeze grant frustrating and unhelpful in his efforts to consult communities

It was noted that in the short term the Commissioner had ample reserves to cover the difference between the freeze grant and the income generated by the proposal. The Commissioner's focus was long term and sought to build the tax base and reduce the savings, making savings easier to find.

## **Decision**

**The Panel voted to support the Commissioner's proposed increase to the police precept.**

## **8 Police accountability Landscape review**

The Chairman introduced the item and invited questions from the panel.

When asked if engagement with the public had increased as detailed in paragraph 6 of the report the Commissioner confirmed this was the case and referred to the extensive consultation carried out on the precept proposal.

A working relationship, like the one he had with the Chief Constable was very important. He was asked what would not be delivered given that the Constable had requested a 10% precept proposal to deliver his strategy. In response the Commissioner explained that there was no single aspect of the police service that would not continue to be delivered. Wiltshire Constabulary was one of the top performing in the country presently and the Chief Constable wanted to make fewer savings, not stop delivery. An efficiency strategy was in place to address the need to find £4 million savings each year over the next three years, with ideas on where they would come from, however it was not an easy task.

When questioned on the publication of data as detailed in paragraph 14 in the report Kieran Kilgallen, the OPCC Chief Executive explained that an audit had been conducted, and work was ongoing in one area of non-compliance relating to contracts. Contracts over £40,000 were dealt with regionally.

In commenting on the results of the British Crime Survey mentioned in paragraph 2.3 in part two of the report the Commissioner was pleased and not surprised that people were more aware of his position. He noted the need to increase public awareness in the 'and Crime' aspect of his work, for example around victim support, which the annual report addressed.

Kieran detailed the work done with the constabulary to make decisions faster, reducing the number of meetings officer had to attend and creating a non-combatative environment.

## **9 Accuracy of the police-recorded crime figures**

This item was taken after item 6 as detailed in the Chairman's announcement.

The Commissioner explained that problems around the accuracy of police-recorded crime figures had been known as far back as 2006. A task group had been set up in May 2013 to investigate and audit Wiltshire's figures resulting in the process being altered over a period of time. Resources were strengthened; figures reviewed much earlier, screening officers now sat alongside call handlers and the force registrar reported independently all of which resulted in significant improvements in recording.

The Chief Constable explained that the Home Office rules on recording were highly complex and were open to interpretation. He felt that the crime recording process was the most robust and audited in any country. In Wiltshire the

previous target driven culture had led to unforeseen consequences and he was moving away from this, using the data as an indicator and taking into account a host of other factors to manage performance which will deliver a quality of service with confidence.

The presumption that a response to an incident moves it in to the category of investigation was highlighted, and demonstrated the lack of clarity on the process. Should the reporter of the crime not be provided with a progress update the appearance of nothing being done was given. The Chief Constable explained that he did not have the resource to fully investigate every crime, and reports were screened with 30-40% of total reported crime investigated.

A question was asked on whether crime figures could be weighted by communities and made clearer and more meaningful, and the Chief Constable explained that he felt the public distrusted the figures, and it was more important to provide quality policing.

The Commissioner highlighted that interpretation and context were key, and whilst Wiltshire had seen a 7% decrease in absolute numbers in September these did not include fraud or cyber-related crimes which were reported from the City of London.

Attention was drawn to the different thresholds in charging standards, with the example given of the force recording a crime as GBH and the Crown Prosecution Service downgrading it to an ABH charge. This was a known issue nationally.

When asked the two questions that were asked to the Kent force as detailed in the HMIC report the Chief Constable confirmed that all crime was recorded appropriately and he was confident that it would stand scrutiny. There was no pressure to reduce figures and no incentive to fiddle the figures. The cultural change to values and behaviours with confidence and satisfaction in the force was shown to be working and this message was working its way down to frontline officers.

Kieran Kilgallen, OPCC Chief Executive noted that the HMIC questions had been through the Kent PCC which was the correct route for the Commissioner to hold the Chief Constable to account.

The Panel thanked the Chief Constable for attending.

## **10 Volunteers and Specials scrutiny review update**

Malcolm Grubb, leader of the volunteers and specials scrutiny working group presented an update to the panel.

He explained that the group had met in early December and developed a project plan. This identified key people to interview and detailed questions were agreed.

These interviews were now complete and had been very helpful and constructive. They had identified three key pieces of work that were currently being undertaken. These were:

- A volunteer strategy by the Chief Constable, which was currently in draft format and which had just been shared with working group members
- A review of the Special Constabulary which a preliminary draft report contained approximately 50 recommendations
- Neighbourhood Alert, a system that Neighbourhood Watch had identified and a business case for its procurement was being worked
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The group would be meeting next week to determine the next steps and possible further interviews.

When asked why it was not showing on the forward work plan Malcolm explained that the working group meeting next week would identify the best date.

## **11 Forward Work Plan**

The Panel noted the forward work plan.

The Chairman asked to be informed on agenda item suggestions or areas of interest.

## **12 Any other business**

### **iQuanta**

A question was raised on the progress of iQuanta access for panel members.

Kieran explained that the National Audit Office had pulled approval for the police statistics one month ago. Access to iQuanta had been withdrawn for Community Safety Partnerships, and data on most similar forces was not allowed to be shared until it was six months old.

He suggested that the Panel may wish to comment on this. He would keep the panel informed of developments and the quarterly data due at the next panel meeting scheduled for 6 March would contain the most up to date information available.

## **Crime figures**

The Panel requested that crime figures reported in the quarterly data be broken down into the groups seen in Appendix A to the Police and Crime Plan.

Officers will work together on how this will look.

## **OPCC Investment Strategy**

In response to a question raised at the Panel's 15 January meeting Clive confirmed that the OPCC did invest outside the UK but only in a secure environment. A list of these investments would be provided to officers to circulate.

### **13 Future meeting dates**

The next meeting of the Police and Crime Panel will be on Thursday 6 March, 2pm at Council Chamber - Council Offices, Monkton Park, Chippenham, SN15 1ER

Future meeting dates were:

11 June 2014, 2pm at Wessex Room, Corn Exchange, Market Place, Devizes SN10 1HS

4 September 2014, 2pm at Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU

19 November 2014, 10am at Committee Room VI, Civic Office Swindon.

(Duration of meeting: 10.03 am - 12.15 pm)

The Officer who has produced these minutes is Kirsty Butcher, of Democratic Services, direct line 01225 713948, e-mail [kirsty.butcher@wiltshire.gov.uk](mailto:kirsty.butcher@wiltshire.gov.uk)

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## **RESERVES**

### **Purpose**

1. This paper briefs the panel on the level and allocation of my reserves.

### **Background**

2. In setting the annual budget I am required to review my reserves with advice from my Chief Finance Officer. The optimisation of reserves is an important part of financial planning and as such I have a reserves and provisions policy. This policy was updated in December 2013 and a copy was provided to the panel as part of the Medium Term Financial Strategy.

### **Reserve levels**

3. I hold reserves for 3 purposes;
  - Risk – to provide a level of cover for unexpected or one off events
  - Investment – one off funding available for investment in projects which improve services or efficiency
  - Partnership – funds held on behalf of other organisation provided to me for a specific purpose
4. At the start of the year I held £15.565m of revenue reserves. During the year I have used finances in a number of areas and reviewed the reserves. In light of the review I have decided to reduce my general risk reserve from 4% to 3% freeing up in excess of £1m to invest in the estate.
5. Appendix A shows the detail on the revenue reserves which is summarised below;

Reserve Type	Actual 1/4/13 £m	Est. Used £m	Trfs £m	Est 31/03/2014 £m
Investment	8.691	-4.787	2.983	6.887
Partnerships	0.198	-0.178	0.000	0.020
Risk	6.676	-0.555	-0.483	5.638
	15.565	-5.520	2.500	12.545

6. There is a net transfers figure due to the £2.5m underspend forecast for 2013-14.

## **Capital**

7. My four year capital plan estimates £19.237m of spend during that period. This is financed by a mixture of grant, revenue contributions, capital receipts and capital reserves. The total funding allocated for this period is £19.537m which allows £0.300m to finance any capital variations. Within the £19.537m is £8.035m of capital reserve.
8. Whilst the capital reserve does include some estates investment it does not include the impact of future large scale projects such as HQ and Salisbury. When these projects are approved it is likely that funds will be transferred from the Estates Transformation Reserve to the capital plan.

## **Legal**

9. I am required to receive advice from my Chief Financial Officer surrounding my reserves. The Chief Financial Officer is content that my reserves are adequate to manage risk.

## **Conclusion**

10. My review of reserves has identified that I have available one-off finances to cover risks which I hold. The level of reserves also allows me to invest in improving the service. With reserves being one off I am always minded of the future, ensuring that plans exist to ensure that the long term financial viability of the organisation is not compromised.

**Angus Macpherson**  
Police and Crime Commissioner

## Wiltshire PCC Estimate of Reserve Levels at 31 March 2014

Owner	Area	Reserve Name	Actual 1/4/13	Est. Used	Trfs*	Est 31/03/2014
PCC	Investment	Investment Reserve	5,814	-3,000	-1,850	964
PCC	Investment	Estates Transformation Reserve	0		3,067	3,067
PCC	Investment	CS Innovation Reserve	1,000	-750		250
PCC	Investment	Regional Projects	146		104	250
PCC	Investment	Restructuring Reserve	800	-400	400	800
PCC	Investment	Regional Remote Reserve	587	-587		0
PCC	Investment	Uniforms Reserve	50	-50		0
PCC	Investment	Training Reserve	294		-144	150
PCC	Investment	Police Officer Intake Strategy	0		1,406	1,406
			8,691	-4,787	2,983	6,887
PCC	Partnerships	Switch	44	-44		0
PCC	Partnerships	MAPPa Reserve	22	-22		0
PCC	Partnerships	Road Safety Initiatives	49	-49		0
PCC	Partnerships	MASH Reserve	40	-40		0
PCC	Partnerships	Local Resilience Forum	43	-23		20
			198	-178	0	20
CC	Risk	CC Operational Reserve (1%)	1,067			1,067
PCC	Risk	General Fund Reserve (3%)	4,268		-1,067	3,201
PCC	Risk	Fleet Managers Trading Reserve	100			100
PCC	Risk	Seized Assets Reserve	206	-100	54	160
PCC	Risk	Insurance Reserve	400			400
PCC	Risk	Ill Health Reserve	280	-100	30	210
PCC	Risk	Budget Smoothing Reserve	355	-355	500	500
			6,676	-555	-483	5,638
<b>Summary per Area</b>						
	Investment		8,691	-4,787	2,983	6,887
	Partnerships		198	-178	0	20
	Risk		6,676	-555	-483	5,638
			15,565	-5,520	2,500	12,545

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