

## Calendar of Meetings 2016-17

**Council**

**Date: 14 April 2016**

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Author: Director of Law and Democratic Services  
Wards: All  
Locality Affected: All  
Parishes Affected: All

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### **1. Purpose and Reasons**

- 1.1 To consider and agree dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies for the Municipal Year 2016/17.
- 1.2 The Council Constitution requires the formal confirmation of the dates of Council meetings by Full Council at its Annual Meeting. To enable appropriate planning of meetings and nominations to Committees of the Council to take place, the Council is asked to provisionally approve the full calendar of meetings for 2016/17 in advance of the Annual Council meeting.

### **2. Recommendations**

The Council is recommended to:

- 2.1 Agree that the Timetable of Meetings for 2016/17 as set out in Appendix 1 be approved for formal adoption by Annual Council.
- 2.2 Agree that the Director of Law and Democratic Services, in consultation with the Leader of the Council, be authorised to vary the dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies should this prove necessary for the efficient discharge of Council business.

### **3. Detail**

- 3.1 Proposed dates for meetings of Cabinet, Committees and other bodies are attached at Appendix 1.
- 3.2 Dates are included in this Appendix for the One Swindon Board, Wiltshire Police and Crime Panel, Dorset and Wiltshire Fire Authority and Safeguarding Boards for information only, as these meeting dates are arranged separately.
- 3.3 It is also proposed that the Director of Law and Democratic Services, in consultation with the Leader of the Council, should be authorised to vary the meeting dates for meetings of the Council, the Cabinet, Committees and other Swindon Borough Council bodies as set out in the Appendix should this prove necessary for the efficient discharge of Council business.

### **4. Alternative Options**

- 4.1 No alternative options are proposed.
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Further information on the subject of this report can be obtained from Vicki Yull, 01793 463603, [vyull@swindon.gov.uk](mailto:vyull@swindon.gov.uk)

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### **5. Implications, Diversity Impact Assessment and Risk Management**

#### Financial and Procurement Implications

- 5.1 There are no financial or procurement implications.

#### Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been taken fully into account in compiling this report.

#### All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no specific implications that relate to staff, sustainability, health, rural, crime and disorder within this report.

#### Diversity Impact Assessment

- 5.4 A Diversity Impact Assessment has not been completed for this report.

#### Risk Management

- 5.5 There are no risk management implications.

### **6. Consultees**

- 6.1 The Board Director Resources (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

### **7. Background Papers**

- 7.1 None.

### **8. Appendices**

- 8.1 Appendix 1 - Proposed Council timetable 2016/2017