

## Calendar of Meetings 2016 - 2017

**Council**

**Date: 20 May 2016**

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Author:	Director of Law and Democratic Services
Wards:	All
Locality Affected:	All
Parishes Affected:	All

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### **1. Purpose and Reasons**

- 1.1 At its meeting on 14 April 2016, the Council approved and recommended for confirmation by Annual Council the proposed dates for meetings of the Council, the Cabinet, Committees and other Swindon Borough Council bodies for the Municipal Year 2016/17.
- 1.2 The Council's Constitution requires the formal confirmation of the final dates of Council meetings for the Municipal Year 2016/17, attached at Appendix 1, by Full Council at its Annual Meeting.

### **2. Recommendations**

The Council is recommended to:

- 2.1 Approve the Timetable of Meetings for 2016/17 as set out in Appendix 1.
- 2.2 Authorise the Director of Law and Democratic Services, in consultation with the Leader of the Council, to vary the dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies should this prove necessary for the efficient discharge of Council business.

### **3. Detail**

- 3.1 Proposed dates for meetings of Cabinet, Committees and other bodies are attached at Appendix 1. These were agreed provisionally at the meeting of the Council held on 14 April 2016. Any changes made since this date are indicated in bold on the timetable.
- 3.2 Subject to any constitutional changes agreed at this meeting, the timetable highlights the amendments proposed to the Overview and Scrutiny Committees.
- 3.3 Dates are included in this Appendix for the One Swindon Board, Safeguarding Boards, Wiltshire and Swindon Police and Crime Panel and the Dorset and Wiltshire Fire Authority for information only, as these meeting dates are arranged separately.
- 3.4 It is also proposed that the Director of Law and Democratic Services, in consultation with the Leader of the Council, should be authorised to vary the meeting dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies as set out in the Appendix, should this prove necessary for the efficient discharge of Council business.

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### 4. Alternative Options

- 4.1 No alternative options are proposed.

### 5. Implications, Diversity Impact Assessment and Risk Management

#### Financial and Procurement Implications

- 5.1 There are no financial or procurement implications.

#### Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been taken fully into account in compiling this report.

#### All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no specific implications that relate to staff, sustainability, health, rural, crime and disorder within this report.

#### Diversity Impact Assessment

- 5.4 A Diversity Impact Assessment has not been completed for this report.

#### Risk Management

- 5.5 There are no risk management implications.

### 6. Consultees

- 6.1 The Board Director, Resources (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

### 7. Background Papers

- 7.1 None.

### 8. Appendices

- 8.1 Appendix 1 - Proposed Council Timetable 2016/17