

Ms G Howell,
Moredon Off Licence,
275 Whitworth Road,
Moredon,
Swindon,
SN2 3BU

Swindon Police Station
Gablecross
Shrivenham Road
South Marston
Swindon
Wiltshire SN3 4RB
Telephone: 101
Ext: 36454
Direct Dial: 01380 861554
Mobile: 07586496104

Date 22/08/16

Your ref

Our ref 275 Whitworth NLA

Reply contact name is: Siân Kalyinka – Police Licensing Officer

Dear Ms Howell,

RE: Moredon Off Licence, 275 Whitworth Road, Moredon, Swindon SN2 3BU

I write in relation to the premises licence application received for the above premises. I have looked at the application and the information that has been submitted in relation to the four licensing objectives with a particular focus on part b - The prevention of crime and disorder.

I believe that it is necessary for some conditions to be attached to the licence to ensure compliance with the Licensing Act 2003. Providing the below conditions are agreed by yourself then Wiltshire Police will not make any objections to the application being granted.

1. A Challenge 25 policy will apply to the premises and all staff serving alcohol shall be trained in the operation of the scheme so that anyone attempting to buy alcohol who appears to be aged 25 or under will be asked for identification of age in the form of either a valid passport, photo driving licence, government issued identity card or PASS accredited card or its equivalent successor card and if none is supplied or that supplied is unacceptable, a sale will be refused and a record kept of the refusal. Staff selling alcohol will be subject to refresher training every 3 months and records of training shall be kept. Records of refusals and training shall be made available to enforcement officers on request.
2. CCTV equipment which is fit for purpose and which covers all trading areas, smoking areas and entrance areas shall be provided and maintained in working condition when the premises are open for business. The CCTV product will be maintained for a minimum of 28 days and shall be provided to enforcement bodies on request. There must be a person on the premises able to download CCTV at all times the premises is open for trading.

3. No member staff shall be permitted to sell alcohol until they have completed training upon induction that covers the supply of alcohol to persons who are intoxicated, drug awareness and the operation of the 'Challenge 25' policy. Staff shall receive refresher training on these subjects at no greater than six month intervals. Records of this training shall be kept on the premises and shall be made available to officers of any of the responsible authorities upon request. The records can be retained as electronic or written form.

Regular licensing checks are conducted in the Swindon area by Wiltshire Police and other partners to ensure the licensing objectives and other regulations are being followed. I have taken this opportunity to include a Wiltshire Police Licensee information booklet which you may find helpful.

Please can you confirm to the Licensing Authority no later than 27/08/2016 whether you are happy to accept the proposed conditions being added to the premises licence, failure to do so will result in Wiltshire Police making a formal objection to the application and may result in the application being heard by the Licensing Sub Committee.

If you have any queries regarding the above please do not hesitate to contact me on 01380 861554. A copy of this letter will be sent to the licensing officer at Swindon Borough Council.

Yours sincerely

**Sian Kalyuka
Police Licensing Officer**