

SUMMARY OF THE CHANGES MADE TO THE SCHEME OF DELEGATIONS

1. Titular changes have been made throughout the document to accord with changes made to the revised organisation structure.
2. Changes have been made throughout the document in response to changes in legislation (and/or where legislation is no longer applicable or relevant) and case law.
3. The following inter-departmental transfers of responsibility have been made in accordance with changes to the Council's management structures and accountabilities agreed at the Special Committee meetings on 4th July and 10th October 2016 and 13th April 2017.
 - The movement of the functions managed by the Director of Law and Democratic Services, Head of Revenues and Benefits and Head of Performance, People and Engagement from the Chief Executive's department to the Corporate Director Resources and Transformation
4. At its meeting on 10th October 2016, the Special Committee agreed the transfer of transfer of Section 151 responsibility from the former Director of Resources post to the revised Head of Finance role (reporting to the Corporate Director Resources and Transformation). The scheme has been amended to reflect this decision.
5. A change has been made to the General provisions in the scheme to specify that Article 15.03 (that changes to the Constitution will only be approved by the full Council (or Special Committee), will not apply in relation to proposed changes in the job title of an officer in the Council's Management Structure (Part 7 of the Council's Constitution refers). The approval of such changes is, instead, delegated to the Chief Executive in consultation with the Group Leaders (rather than Council or Special Committee), with the Director of Law and Democratic Services then authorised to make the necessary changes to the Management Structure chart in the Constitution.
6. The following specific additions and/or changes have been made in relation to individual delegations of authority.

Subject/ Enabling Statute	Responsible Officer	Authority	Reason for adjustment to scheme
Council Tax Discretionary discounts and premiums.	HRB	In consultation with the Cabinet Member Finance and Corporate Services, the Director of Law and Democratic Services and the	To align with the Council's Discretionary Discounts Policy

		<p>Corporate Director Resources and Transformation, be authorised to:</p> <ul style="list-style-type: none"> • determine applications for Council Tax Discretionary Discounts. • determine applications for exemption from the Council Tax Empty Homes Premium. 	
<p>Listing of Assets of Community Value <i>Localism Act 2011</i></p>	CDERG and HPA	<p>In consultation with the Cabinet Member for Finance and Corporate Services, or such other Cabinet Member as may be nominated by the Leader of the Council, be authorised to determine, by way of the Cabinet Member Briefing Note process, any application under the Localism Act 2011 to list any building and/or other land as an asset of community value, and/or any claim for compensation arising from an asset being listed (CDERS).</p> <p>To maintain the List of Assets of Community Value and take all necessary steps to promote and implement the proposed arrangements (HPA)</p>	
<p>Power of Entry <i>Sections 196 and 324 of The Town and Country Planning Act 1990 and S88 of the Listed Buildings Act</i></p>	HPRSH	<p>Authority to use powers of entry under sections 196 and 324 of The Town and Country Planning Act 1990 and S88 of the Listed Buildings Act</p>	<p>To regularise existing arrangements</p>
Private Sector	DPH	Where variations on policy	To align with

Appendix 1

Housing Renewal Assistance Policy		arise but they have similarity to previous cases, or where minor changes to the policy are required, to approve such changes, after consultation with Cabinet Member for Housing and Homelessness, the Director of Law and Democratic Services, and the s151 Officer.	the refresh of the policy. Cabinet Minute 109 2016/17 refers.
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