

<b>Corporate Training and Development Programme for Councillors 2017/2018</b> <b>(Note: service areas will organise service specific training in addition to the below)</b>		
<b>Dates</b>	<b>Subject</b>	<b>Facilitator</b>
22 May 2017 6.00pm Committee Room 6	Induction for New Members of the Licensing Committee – followed by a session on chairing Licensing Panels	Kathryn Ashton, Licensing Officer Phil Wirth, Legal Department
24 May 2017 6.00pm Committee Room 1	Induction for New Members of the Planning Committee and any councillor with an interest in planning process	Richard Bell, Planning Officer Kehinde Awojobi, Legal Department
25 May 2017 6.00pm Committee Room 6	Education Transport Appeals Sub-Committee	Emily Heaton, School Admissions Manager
26 June 2017 6.00pm Committee Room 6	Chairing Skills	Stephen Taylor, Director of Law and Democratic Services
7 July 2017 4.00pm Committee Room 2	Responsibilities of councillors appointed by the council to the boards of outside bodies	Kehinde Awojobi, Head of Conveyancing, Environment and Contracts
18 September 2017 6.00pm Committee Room 6	Code of Conduct	Stephen Taylor, Director of Law and Democratic Services
27 September 2017 6.00pm Committee Room 2	Chairing Skills	Stephen Taylor, Director of Law and Democratic Services
16 October 2017 6.00pm Committee Room 6	Media Skills Awareness	David McGrath, Link Support Services UK Ltd
8 November 2017 6.00pm Committee Room 1	Decision Making / Governance	Stephen Taylor, Director of Law and Democratic Services

29 January 2018 6.00pm Committee Room 6	Equalities and Inclusion – what are the responsibilities of elected members?	Nick Stephenson, Change Lead: Equality & Diversity
20 September 2017 15 November 2017 21 February 2018 16 May 2018 All at 11.30am Waterside Park	Visit to Waterside Recycling Centre	Lance Greenhalgh, Head of Depot Operations
TBC	Understanding the Capital Budget	Paul Smith, Head of Technical Finance
Training session provided at each meeting	Corporate Parenting Advisory Board	Director of Children's Services
Ad-hoc – organised at request of member	Customer Services and the Members Hotline process	Dorinda Dodson, One Stop Shop Team Leader and Amalia Morris, Customer Feedback and Insight Officer

### External providers

Members are invited to apply to attend external events and conferences, and attendance is approved through a Cabinet Member Briefing Note.

### Dates for member training

Potential dates earmarked for future member training (all 6pm start time):

<b>2018</b>
3 January
21 February
27 February

### EZone Modules

- Data Protection.
- Equality and Diversity.

- Fraud Awareness.
- Freedom of Information.
- Information Security.
- Child Sexual Exploitation.